Quality Healthcare Education:  
Today’s Student. Tomorrow’s Healthcare Professional.

Hosted by the Accrediting Bureau of Health Education Schools (ABHES)

February 13-15, 2013  
Manchester Grand Hyatt  
San Diego, California

Don’t Miss the Early Bird Registration Fee…  
Register Today!!!

Preview of the  
10th Annual  
National Conference on Allied Health Education
Invited Keynote

DAN ROONEY
FOUNDER AND PRESIDENT

Major Dan Rooney is the founder of the Folds of Honor Foundation and Patriot Golf Day, a former F-16 pilot in the Oklahoma Air National Guard, a golf course owner, a residential developer and a PGA professional.

For his work with Folds of Honor Foundation, Rooney has received the White House’s Presidential Volunteer Service Award, the Air National Guard’s Distinguished Service Medal, the Ellis Island Medal of Honor, and The PGA of America’s Inaugural Patriot Award. He has also been recognized as one of People Magazine’s 2008 Heroes of the Year and one of ABC World News Tonight’s Persons of the Year for 2008. A major in the Air National Guard and a decorated military aviator, Rooney served three combat tours in Iraq. He is a two-time recipient of the coveted Top Gun Award and was honored with the Spirit of Attack Award as a top graduate of F-16 training. He has received many decorations to include the Air Force Commendation Medal, Air Medal, Anti-terrorism Medal, Combat Readiness Medal and Air Expeditionary Medal.

Rooney has continued his golf career as a majority owner of the historic Grand Haven (MI) Golf Club, ranked in the “Top 50 Public Courses in the Nation” by Golf Digest. Rooney is a majority owner of The Patriot, a Robert Trent Jones, Jr-designed course currently under construction near Tulsa, Oklahoma. The Patriot will soon be the home to the Folds of Honor Foundation headquarters. A percentage of all profits and guest play, as well as member contributions from The Patriot, directly benefit the Folds of Honor Foundation.

Rooney travels the nation on a regular basis as a speaker with the Washington Speakers Bureau, which he deems a great honor. Dan and his wife, Jacqy, live in Broken Arrow, Oklahoma with their four daughters, Victoria, Tatum, Mia and Reese.

Invited Special Guest Speaker

DARING TO BE CARING: HOW TO INSPIRE A COMMITTED & ENGAGED WORKFORCE

Presented by Jody Urquhart

Most employees don’t join an organization with the intention of being average, yet some can so quickly be converted to mediocre. Many employees are actually renting their job without any real buy in or long term commitment. Join us as we unlock the keys to building long-term employee ownership and commitment. Leaders in health care need tools to both energize staff members and to keep their own fires of hope burning.

In this humorous and inspiring session learn how to:

• Attract and retain committed employees that go the extra mile
• Effectively appreciate your team with a creative acknowledgment program
• Bring more JOY to the workplace
• Create a fun culture of service excellence
• Use the art and science of humor to create a resilient and healthy workforce
• Take employees with a short term rental mindset and convert them to engaged and committed professionals.

Jody is passionate about spreading the message of the importance of fun and meaningful work. She performs as motivational keynote speaker at more than 60 organizations and associations each year. Jody is author of the book All Work & No SAY and syndicated the column called The Joy of Work. Her mission is to help motivate company employees to derive more meaning and satisfaction from their work. Visit Jody at www.idoinspire.com.
Program Highlights

Creating Effective Action Plans

Commissioner Randall Nikola will present and lead a group discussion on workable action plans for improving low retention, graduation, credentialing exam participation and pass rates, and placement percentages for schools experiencing unacceptable benchmarks for ABHES (below 70%) on their annual reports. Setting timelines in motion once an action plan is created will be discussed as well.

**Presenter:**
Randall Nikola, ABHES Commissioner
President, Healing Mountain Massage School
Salt Lake City, Utah

Improve Your Retention Rate in Allied Health Programs

This presentation will evaluate various strategies to improve retention rates, including implementing effective pre-admission assessments to identify students likely to be successful in various programs and tactics to “shore-up” student deficits that may limit their success. Effective peer and faculty mentoring and coaching will also be considered. Finally, the costs of implementing these retention strategies will be addressed.

**Presenters:**
Judy Burckhardt, Ph.D., RN
Dean, Nursing and Health Programs
Kaplan Higher Education Campuses
St. Louis, Missouri

Susan Sportsman, Ph.D., RN, ANEF
Director, Academic Consulting Group, Elsevier
Maryland Heights, Missouri

The Clinical Coordinating Council: A Competitive Advantage for Your Program

The objective for this session is to provide a template for designing a Clinical Coordinating Council. Today, postsecondary institutions face ever increasing competition for program externships. The Clinical Coordinating Council is one way to leverage the strengths of your program by improving communication, collaboration and continuity between your institution, externship students and the clinical sites. Audience members will outline the steps in creating a Clinical Coordinating Council at their institutions. Strategies for successful site recruitment and maintenance, affiliation contract negotiation and caring for preceptors will be included. The target audience is clinical coordinators and program directors.

**Presenters:**
Nelita Mateo, B.S.N., M.A., RCST
Professor & Surgical Technology Clinical Coordinator
Robert Morris University - Illinois
Chicago, Illinois

Janet H. Davis B.S.N., M.S., MBA, Ph.D., RN
Dean, College of Nursing and Health Studies
Robert Morris University - Illinois
Chicago, Illinois

Employment and the Externship Connection

The externship is not just a student’s last course and job placement should not begin at graduation! An efficient and effective externship program includes the dynamic connection that takes your students out of the classroom and into the workforce. You will surely benefit from the comprehensive perspective of this diverse panel of industry experts and this lively presentation on externship best practices in the era of gainful employment. The panel will address key issues effecting externship programs including:

- How to teach soft skills to hard students to minimize drops and increase employability
- Overcoming paperwork, streamlining your department’s processes can minimize administrative work, maximize compliance and get your staff out in the field working with students and sites
- Effective site development – Employer relationships begin with your externship coordinator
- Hired upon graduation! Proven strategies to increase extern-to-hire conversion rates

**Presenters:**
Christopher Cimino,
Treasurer, Imagine America Foundation & President, RXinsider Higher Education Group
West Warwick, Rhode Island

Mary Beth Ryder
Business Development Manager
RXinsider Higher Education Group
West Warwick, Rhode Island

**Moderator:**
Robert L. Martin, President
Imagine America Foundation
Washington, D.C.
**The Management and Delivery of Electronic Course Materials to Students**

This session will explore changes in how course materials are managed, delivered, accessed and utilized by students within the school’s learning management system. The session will discuss student collaboration tools, teacher annotation tools, engagement metrics and LMS integration advances allowing teachers to embed a variety of electronic materials and external resources within the LMS.

**Presenter:**
Bruce Schneider, Director of Sales Engineering and Analytics Information Technology
Ambassador College Bookstores, Inc.
Melville, New York

**Bridging the Student Communication Gap**

Administration Departments play an important role in running a school efficiently. What happens when your students won’t respond to your requests for information or they won’t show up for scheduled appointments? It is important to build a successful relationship with our current students in order to achieve a prosperous school. Understanding your students is the first step to communication. In this session, learn about what makes it so hard for the typical student to communicate with our administrative staff. Bridge the gap of communication and get the response you are looking for using email, social networking, and voicemail.

**Presenter:**
Lisa Olmedo, Senior EDU Marketing Specialist
Gragg Advertising
Kansas City, Missouri

**The End of Good Faith – The Implications of Conflicting Credit Hour Definitions and State Authorization Guidance**

The current credit hour rules became effective on July 1, 2011, and created a great deal of uncertainty regarding the proper way to calculate this fundamental element of academic and financial aid measurement. Subsequent guidance provided during the various Program Integrity training sessions and in the Dear Colleague Letters issued by the U.S. Department of Education (DOE) raised additional issues regarding the proper methodology and the role accreditors are required to play in the process. Similarly, recent legal battles over the state authorization rules and subsequent DOE guidance have further confused regulatory requirements, especially as they relate to externships. This session will explore the standards described in the regulations, highlight areas of uncertainty, provide the latest formal and informal guidance, and discuss options to comply with these key requirements.

**Presenter:**
Jay Vaughan, Esquire
Dow Lohnes PLLC
Washington, D.C.

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**ABHES Annual Membership Meeting**

3:45 p.m. – 4:45 p.m., Thursday, February 14, 2013

ABHES brings together commissioners and staff to brief its membership on the year’s accomplishments, tasks at hand, and issues facing ABHES and its accredited institutions and programs. Representatives of ABHES-accredited institutions and programs will enjoy a report from the Commission chair and will be provided updates to include new accreditation requirements effective January 1, 2013, and the financial status of ABHES.

Commissioner elections will be held during this meeting for the following three positions:
- Elected Seat 1 – Academician in a Healthcare related area
- Elected Seat 6 – Commissioner at Large
- Elected Seat 7 – Commissioner at Large

Information on the candidates will be forwarded prior to the conference.

*This is a must-attend event for ABHES members!*
Impact of Public Policy on Health Education

Regardless of the outcomes of the November elections, the 113th Congress will once again provide a platform for review, analysis, and ultimately proposed revisions to Federal Health Care policy. Included in these deliberations will be considerable discussions and proposals impacting allied health education programs, eligibility criteria for individuals working in specific occupations (e.g. Nursing, ICD-10 et. al.), funding for competitive grants, and student loan forgiveness programs, among many others.

Come share in a lively presentation highlighting the health care legislation and regulations impacting your institutions and students and what you can do to help shape the outcome!

Presenter:
Tom E. Netting, Public Policy Advisor
Akerman Senterfitt LLP
Washington, D.C.

Distance Education - Ride the Digital Wave

Commissioner Dolores Gioffre, a specialist in distance education accreditation, will provide an overview of ABHES’ updated distance education standards (Appendix G) and best practices. Learn how to prepare for an on-site visit and what evaluators often look for in your digital classrooms. How important is engagement? Are synchronous discussions necessary? How are online campuses reviewed? Dr. Gioffre will discuss these issues and many others that arise as we ride the digital wave of distance education.

Presenter:
Dolores Capraro Gioffre, Ed.D., ABHES Commissioner
Former Dean of Business, Delaware Valley College
Doylestown, Pennsylvania

ABHES Updates Part II: Partnering Towards Compliance Roundtables

This session is designed to share ABHES requirements in a variety of areas via round-table discussions. Planned areas of dialogue include notification and application requirements, reporting new and revised programs, implementation of the program effectiveness plan, and externship requirements. ABHES staff and commissioners will host this valuable session and participants will be free to visit 3 or more roundtables during the time allotted.

Moderator:
Carol A. Moneymaker
Executive Director
ABHES

The Origin of ABHES Accreditation Standards: What You May Not Know

Commissioner Florence Tate, Chair of ABHES’ Standards Review Committee will provide an overview of how accreditation standards are considered and adopted, including the paramount role ABHES-accredited institutions and programs play in this process. Learn how you can, and should, participate in the development of the accreditation standards and the impact your involvement may have on the success of your institution’s upcoming accreditation review.

Presenter:
Florence Tate
ABHES Commissioner
Concord, Massachusetts

Regulatory Issues Facing Postsecondary Education

Recent changes in the law coupled with alarming trends in student loan repayment performance are already manifesting themselves in higher CDRs across all sectors. For many institutions, the next few years will be a significant test in maintaining Title IV, and HEA program eligibility. Institutions need to be aware of the requirements, tools and processes available to them for dealing with the coming CDR crisis.

Join us for an up-to-the-minute presentation and discussion concerning the major legislative issues facing postsecondary education today. Learn the status of some of the key regulatory concerns, including cohort default rates, gainful employment, state authorization, and the President’s budget; and, how these concerns will affect healthcare institutions and programs.

Panel Members:
Sharon Bob, Ph.D., Higher Education Specialist
Powers Pyles Sutter & Verville
Washington, D.C.
Peter Leyton, Esquire
Founding Partner, Ritzert & Leyton
Fairfax, Virginia
Elise Scanlon, Esquire
Elise Scanlon Law Group
Washington, D.C.

Moderator:
Roger L. Swartzwelder, Executive Vice President, General Counsel, & Chief Compliance Officer, Education Corporation of America
Birmingham, Alabama
Tentative Schedule at a Glance

MONDAY, FEBRUARY 11, 2013
9:00 a.m. - 5:00 p.m. Programmatic Accreditation Workshop

TUESDAY, FEBRUARY 12, 2013
9:00 a.m. - 5:00 p.m. Institutional Accreditation Workshop

WEDNESDAY, FEBRUARY 13, 2013
7:00 a.m. - 8:00 a.m. NEW EVENT: ZUMBA® Class
8:00 a.m. - 2:00 p.m. 6th Annual Golf Tournament
8:00 a.m. - 12:00 p.m. Program Effectiveness Plan (PEP) Workshop
8:00 a.m. - 12:00 p.m. Evaluator Training Workshop - Distance Education
9:00 a.m. - 1:00 p.m. NEW EVENT: Coronado Mini Trek Group Tour
12:00 p.m. - 7:00 p.m. On-Site Registration for Exhibitors & Attendees
1:00 p.m. - 5:00 p.m. Evaluator Training Workshop - Program Specialist
1:00 p.m. - 5:00 p.m. Evaluator Training Workshop - Administrative Team Leader
1:00 p.m. - 5:00 p.m. Program Effectiveness Plan (PEP) Training Workshop (Repeat Session)
5:00 p.m. - 7:00 p.m. ABHES Commission’s Welcome Wine & Cheese Reception

THURSDAY, FEBRUARY 14, 2013
6:30 a.m. - 7:30 a.m. NEW EVENT: ZUMBA® Class
7:30 a.m. - 8:30 a.m. Deluxe Breakfast with Exhibitors
8:30 a.m. - 9:45 a.m. General Session Featuring Keynote Address
10:00 a.m. - 11:15 a.m. Breakout Sessions Block #1
11:30 a.m. - 12:30 p.m. Breakout Sessions Block #2
12:30 p.m. - 2:00 p.m. Luncheon with Exhibitors/Special Presentation
2:15 p.m. - 3:30 p.m. Breakout Sessions Block #3
3:45 p.m. - 4:45 p.m. Annual Membership Meeting
5:00 p.m. - 7:00 p.m. Exhibitor’s Reception & Roundtables

FRIDAY, FEBRUARY 15, 2013
8:00 a.m. - 9:00 a.m. Deluxe Breakfast with Exhibitors
9:00 a.m. - 10:00 a.m. Recognition Ceremony
10:15 a.m. - 12:00 p.m. Regulatory Issues
12:00 p.m. Closing Remarks

NOTE: CONFERENCE SCHEDULE AND SESSIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE.
6th ANNUAL GOLF TOURNAMENT

Please join ABHES for its 6th Annual Golf Tournament from 8:00 a.m. to 2:00 p.m. on Wednesday, February 12, 2013. The tournament will be held at the Torrey Pines Golf Club.

Torrey Pines Golf Course is located on the coastal bluffs of the Torrey Pines Mesa in La Jolla, California, which is a Southern California coastal community. Torrey Pines Golf Course is about a 20-minute drive from downtown San Diego. Both Torrey Pines golf courses are Championship 18-hole golf courses and are played by the PGA TOUR professionals during the Buick Invitational of California held each year in January or February. Both Torrey Pines North and Torrey Pines South golf courses provide stunning Pacific Ocean views from many holes. For more course details, visit www.TorreyPines.com.

If attending the conference, there is a separate registration fee of $199 per person, which includes green fees for 18 holes, breakfast, box lunch, golf cart, tax and gratuity, and transportation to and from the Manchester Grand Hyatt. For those who chose not to haul their clubs to San Diego, the latest in clubs and shoes can be rented. Rental fees are not included in the registration fee. Prizes will be awarded as part of the fun in the “Best Ball” events. Visit the ABHES website at https://www.abhes.org/workshop_registration to register online and be sure to indicate the names of those you wish to have in your foursome. Attempts will be made to accommodate all requests. Registrations must be completed by 12:00 a.m., EST, on Thursday, January 10, 2013.

NOTE: ABHES RESERVES THE RIGHT TO CANCEL THE TOURNAMENT FOR ANY REASON. IN THE EVENT THAT THE TOURNAMENT IS CANCELLED, REFUNDS WILL BE PROVIDED TO ALL REGISTRANTS WITHIN 3 WEEKS FOLLOWING THE PUBLISHED CANCELLATION NOTICE.

NEW EXTRACURRICULAR EVENT REGISTRATION:

If attending the conference, there is a separate registration fee to attend the events listed below. Registrations must be completed by 12:00 a.m., EST, on Thursday, January 10, 2013.

- Coronado Mini Trek Group Tour ... $49 per person
- Golf .................................................. $199 per person
- Zumba® ............................................ $10 per class; $15 if registering for both classes at once
NEW EVENT: ZUMBA® CLASS

Start your day on a good note! Join ABHES as we Zumba® with Judy on Wednesday and Thursday mornings just prior to the start of the conference events.

What is ZUMBA®?

Zumba® means to “move fast and have fun.” The class is an exciting Latin dance-inspired cardio workout that tones your body and burns lots of calories using high-energy music and easy to follow movements.

Zumba® is an amazing exercise alternative to the traditional, boring workout. Feel vibrant, energized and invigorated! No prior dance experience needed. Anyone can join in the fun!

Zumba® Class Details:

Zumba classes are an hour long, which includes a warm-up, Zumba dance with instruction, and a cool-down. Participants should wear comfortable clothing which allows them to move easily and wear sneakers.

Classes will be lead by Ms. Judy Quint, who has always loved to dance but when she realized that she could dance and work out at the same time she felt like she hit the jackpot! She has run the Boston Marathon, done the Avon 2-day Walk, gone on bike-ride vacations but nothing compares to the wonderful feeling she gets after doing an hour long Zumba class. She is hoping to spread this message to others and to get everyone out there dancing and feeling good about themselves and their lives. Zumba is the medicine for all of us…Zumba is life!

Judy’s certifications include: Basics Steps Level 1 and 2 (Since Sept 2008), AFAA Group Exercise Instructor Certification, and Zumba Toning (July 2012)

Zumba® Class Registration:

If attending the conference, there is a separate registration fee of only $10 per person, per class, or $15 if registering for both classes at once. The first class will be held from 7:00 a.m. to 8:00 a.m., on Wednesday, February 13, 2013, followed by the second class on Thursday from 6:30 a.m. to 7:30 a.m. on February 14, 2013. Visit the ABHES website at https://www.abhes.org/workshop_registration to register online. Registrations must be completed by no later than 12:00 a.m., EST, on Thursday, January 10, 2013.

NOTE: ABHES RESERVES THE RIGHT TO CANCEL THE CLASSES FOR ANY REASON. IN THE EVENT THAT A CLASS IS CANCELLED, REFUNDS WILL BE PROVIDED TO ALL REGISTRANTS WITHIN 3 WEEKS FOLLOWING THE PUBLISHED CANCELLATION NOTICE.

Hotel Information

A block of rooms have been reserved at a special discounted rate of $199 single or double occupancy at the Manchester Grand Hyatt San Diego located at 1 Market Place, San Diego, California. Participants are responsible for making their own hotel reservations. To make a sleeping room reservation online, please click the following: https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventId=9465494. To make a hotel reservation by phone, call (888) 421-1442 and refer to the Accrediting Bureau of Health Education Schools’ room block. Individual reservations must be made on or before January 10, 2013. After the cut-off date, any new room reservations will be accepted based upon space and rate availability.

Manchester Grand Hyatt San Diego
1 Market Place
San Diego, California 92101
(888) 421-1442

Cancellations

If you register for the conference and cannot attend, you may either cancel or transfer your registration fee to another person. In either case, please send written notice to ABHES via e-mail or postmarked no later than January 31, 2013. A $65 processing fee will be retained for all cancellations. Registration fees will not be refunded for registrations cancelled on or after February 1, 2013.

For general questions regarding the conference, contact ABHES at (703) 917-9503 or e-mail info@abhes.org.
NEW EVENT:  
CORONADO MINI TREK  
GROUP TOUR

Join ABHES for a private guided tour of Coronado starting at 9:00 a.m., on Wednesday, February 13, 2013. Coronado began in 1886, the dream of Elisha Babcock, who vowed to create a resort destination that was to be the “finest-watering spot on the Pacific Coast.” Along with its fabled Hotel del Coronado, the town became one of the great playgrounds of the world, drawing presidents and princes, moguls and movie stars to its shores. Concurrently, North Island Naval Air Station was developed into one of this century’s most important aviation centers.

Coronado’s past, full of fabulous homes and famous memories, is still very much a part of San Diego’s life today. On a leisurely, guided stroll through quaint Coronado, guests see the stately mansion of John D. Spreckels, or the cottage of the Duchess of Windsor, view the home where the Wizard of Oz was inspired, and see the magnificent Hotel del Coronado. Guests enjoy the tales and tidbits of a hundred years of remarkable history…on Coronado Island!

Tentative Itinerary:
9:00 a.m. Depart Manchester Grand Hyatt Hotel  
9:30 a.m. Coronado walking tour  
11:00 a.m. Free time on own to shop & explore  
12:30 p.m. Depart Coronado  
1:00 p.m. Return to Manchester Grand Hyatt Hotel

If attending the conference, there is a separate registration fee of $49 per person. Visit the ABHES website at https://www.abhes.org/workshop_registration to register online. Registrations must be completed by no later than 12:00 a.m., EST, on Thursday, January 10, 2013.

NOTE: THIS PRIVATE WALKING TOUR DOES NOT INCLUDE A TOUR OF THE HOTEL DEL CORONADO. GUESTS CAN CHOOSE TO EXPLORE THE HOTEL ON THEIR OWN DURING THEIR FREE TIME. ABHES RESERVES THE RIGHT TO CANCEL THE TOUR FOR ANY REASON. IN THE EVENT THAT THE TOUR IS CANCELLED, REFUNDS WILL BE PROVIDED TO ALL REGISTRANTS WITHIN 3 WEEKS FOLLOWING THE PUBLISHED CANCELLATION NOTICE.
Pre-Conference Workshops

WORKSHOP REGISTRATION INSTRUCTIONS
Visit the ABHES website at https://www.abhes.org/workshop_registration to register online for any of the upcoming workshops listed below which are being held just prior to the Conference.

Accreditation Workshops
9:00 a.m. – 5:00 p.m., Monday, February 11, 2013 – Programmatic
9:00 a.m. – 5:00 p.m., Tuesday, February 12, 2013 – Institutional

This one-day workshop will provide an overview of ABHES policies and procedures. Instruction will be provided on the accreditation standards, the Self-Evaluation Report (SER) and site visit preparation. The workshop has been divided into two separate sessions; one for institutional applicants; and a second for programmatic applicants, seeking an initial or renewed grant of accreditation. The accreditation workshop is also open to individuals interested in learning more about the accreditation process [Reminder: The Commission mandates that a representative from each campus seeking accreditation attend the Accreditation Workshop prior to submission of the Self-Evaluation Report (SER).]

A separate registration fee is required to attend this workshop. A $100 discount off of the conference registration fee will be provided to all who register for both the accreditation workshop and the conference at once. THE DISCOUNT CANNOT BE PROVIDED TO INDIVIDUALS WHO FAIL TO REGISTER FOR BOTH THE ACCREDITATION WORKSHOP AND THE CONFERENCE AT THE SAME TIME. Space is limited, so register today at https://www.abhes.org/workshop_registration.

Evaluator Training Workshop - Program Specialist
1:00 p.m. – 5:00 p.m., Wednesday, February 13, 2013

This workshop will train you to serve as an ABHES evaluator on accreditation site visits. You will be trained on the ABHES standards, learn how and where to find visitation report answers, gain expertise in report writing, learn how to address common concerns and avoid areas of risk. The training is for individuals possessing expertise in a specific program field as either an educator or as a practitioner (currently working in field). Fields include, but are not limited to the following: medical assisting, dental assisting, nursing, pharmacy technician, radiologic technician, diagnostic medical sonography and massage therapy.

There is no registration fee to attend this workshop; however, space is limited, so register to attend today at https://www.abhes.org/workshop_registration.

Evaluator Training Workshop - Administrative Team Leader
1:00 p.m. – 5:00 p.m., Wednesday, February 13, 2013

This workshop will train attendees possessing school administrative expertise to serve as team leaders on ABHES accreditation site visits. Participants will be exposed to key practices for success in providing guidance, instruction, direction and leadership to the team. There will be a review of the accreditation standards, with distinctions between those applicable to institutionally and programmatically accredited schools; general policies and procedures; and, general evaluation information. The workshop is designed for individuals possessing experience in school administration, supervision and accreditation with excellent organizational and leadership skills.

There is no registration fee to attend this workshop; however, space is limited, so register to attend today at https://www.abhes.org/workshop_registration.

Program Effectiveness Plan (PEP) Workshop
8:00 a.m. – 12:00 p.m. & Repeated 1:00 p.m. – 5:00 p.m. Wednesday, February 13, 2013

This workshop will train participants to develop and implement effective Program Effectiveness Plans that will not only meet the ABHES standards, but will also enable schools to evidence continued progress and efforts in improving its training and services. Participants will learn how to interpret and apply formulas for computing program retention and placement rates, and gain experience on methods for improving those rates, including graduate credentialing as required for employment.

There is no registration fee to attend this workshop; however, space is limited, so register to attend today at https://www.abhes.org/workshop_registration.
Evaluator Training Workshop - Distance Education

8:00 a.m. – 12:00 p.m., Wednesday, February 13, 2013

This workshop will train attendees to serve as ABHES evaluators for programs delivered via distance education. Attendees will be trained on the accreditation standards with special emphasis on the Accreditation Manual’s Appendix G for distance education. Participants will learn how and where to find visitation report answers, gain expertise in report writing, and learn how to address common concerns relative to distance education delivery and avoid areas of risk. The workshop is for distance education specialists and individuals who possess a minimum of two years’ experience developing, teaching and evaluating distance education programs.

Prerequisites: If not previously provided, each participant must submit the following evaluator materials to cbyers@abhes.org: an updated resume, which outlines DE experience (DE experience can be listed as an addendum if not currently included on most recent resume); and, completed Conflict of Interest and Expertise Checklist forms found on abhes.org/becominganevaluator. Attendees will be notified that registration for this session has been approved once forms have been received and processed.

There is no registration fee to attend this workshop; however, space is limited, so register to attend today at https://www.abhes.org/workshop_registration.
Registration

THE FOLLOWING INFORMATION WILL BE REQUESTED FOR ONLINE REGISTRATION:

Registrant: Mr./Ms./Dr. (choose one):
First Name for Badge:
Title:
Institution/Organization:
Address
E-mail:
Is your institution/program accredited by ABHES? Yes / No

CONFERENCE REGISTRATION FEES

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<th>Type</th>
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<tr>
<td>Early Registration (Received by 10/31/2012)</td>
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<tr>
<td>Regular Registration (Received 11/1/2012 through 1/11/2013)</td>
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<tr>
<td>Late/On-Site Registration (Received 1/12/13 through 2/15/2013)</td>
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NOTE: A $100 discount will be given to those who register for both the Accreditation Workshop and the Conference at once. The discount cannot be provided to individuals who fail to register for both the accreditation workshop and the conference at the same time.

WORKSHOP REGISTRATION FEES

Visit the ABHES website at https://www.abhes.org/workshop_registration to register online for any of the workshops listed below being held just prior to the Conference.

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<th>Workshop</th>
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<td>Institutional/Programmatic Accreditation Workshop</td>
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<td>Late/On-Site Registration (received within 30-days of the workshop)</td>
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<td>Program Effectiveness Plan (PEP) Workshop</td>
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<td>Evaluator Training Workshop – Program Specialist</td>
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<td>Evaluator Training Workshop – Administrative Team Leader</td>
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<tr>
<td>Evaluator Training Workshop – Distance Education</td>
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EXTRA CONFERENCE MEAL TICKETS

The following tickets will ONLY BE AVAILABLE FOR PURCHASE ON-SITE by registered attendees wishing to bring a guest to the following meal functions:

Exhibit Hall Reception @ $65 each
Exhibit Hall Deluxe Breakfast @ $50 each
Exhibit Hall Luncheon @ $50 each