



**BY FEDERAL EXPRESS SIGNATURE REQUIRED  
& VIA ELECTRONIC SUBMISSION TO [woodbridg-campus@stratford.edu](mailto:woodbridg-campus@stratford.edu)**

August 13, 2019

ID#: MA-511

Dr. Dutchie Reid  
Campus President  
Stratford University  
14349 Gideon Drive  
Woodbridge, VA 22192

Dear Dr. Reid:

This is to confirm that Stratford University has not appealed the Commission's action to withdraw the programmatic accreditation from the Medical Assisting – Associate of Applied Science program noticed to you in the attached letter dated August 1, 2019. Accordingly, the Commission's action is now final, pursuant to Chapter III, Section C of the *ABHES Accreditation Manual*.

Stratford University has submitted a completed teach-out plan and corresponding Teach-Out Approval Form in accordance with the Commission's August 1, 2019 directive as a means of protecting current and future students. The submitted materials indicate that: (1) enrollment in the Medical Assisting – Associate of Applied Science program ceased on August 12, 2019, (2) currently enrolled students will complete the program approximately by December 22, 2019; and, (3) all records for students will be maintained on campus at 14349 Gideon Drive, Woodbridge, Virginia 22192.

In accordance with Chapter III.A.7.(i).3., of the *Accreditation Manual*, the submitted teach-out plan has been reviewed and approved. Therefore, the last date of accreditation for the Medical Assisting – Associate of Applied Science program, for the purposes of the teach out only, will be **December 22, 2019**. As a reminder, no new enrollments or re-enrollments are permitted during the teach-out period.

It is the Commission's expectation that the institution is to provide the same level of quality education to students who are part of the teach-out as they complete their studies. The institution must maintain compliance with accreditation standards as outlined in the most current *Accreditation Manual* and carry out any Commission directives to maintain accreditation for the program through the reported teach-out date. The institution is reminded that it must formally notify ABHES in the event the teach-out concludes prior to December 22, 2019.

According to Chapter I.B.1. of the *Accreditation Manual*, within 60 days of the date of this letter, the Commission makes available to the Secretary of the U.S. Department of Education, appropriate state agencies, recognized accrediting agencies, and the public, a brief statement summarizing the reasons for this negative action and the official comments, if any, that the institution wishes to make with regard to this decision; or in the absence of official comment from the institution, evidence that the institution was offered the opportunity to provide official comment. **Consequently, if you wish to make a brief official written comment on this negative action you must do so in writing for receipt by 5:00 p.m., Eastern Time,**

Dr. Dutchie Reid  
Page 2  
August 13, 2019

**August 23, 2019.** You are not required to make such a statement, and failure to do so within the time allotted will be understood as a decision not to comment.

In accordance with Chapter III.C.7. of the *Accreditation Manual*, the institution may not reapply to ABHES for Medical Assisting programmatic accreditation for a period of **one year following the date of this letter** setting forth the Commission's final decision. Please be reminded that all advertising and promotional materials must not include misleading or erroneous statements and must correctly reference accreditation. See Chapter V.H.2. of the *Accreditation Manual*. Accordingly, it is the Commission's expectation that the institution will accurately disclose the accreditation status of the program in all advertising and promotional materials, including on the institution's website.

As is set forth in Chapter I.B.1. of the *Accreditation Manual*, federal and appropriate state regulators are copied on and provided this correspondence simultaneously. If you have any questions concerning this correspondence, please contact me at (703) 917-9503.

Sincerely,



India Y. Tips  
Executive Director

Attachment: August 1, 2019 ABHES Letter

c: U.S. Database of Accredited Postsecondary Institutions and Programs  
Michelle Edwards, ACICS  
Sylvia Rosa-Casanova, State Council of Higher Education for Virginia  
Donald Balasa, American Association of Medical Assistants  
Christopher Damon, American Medical Technologists