11th Annual National Conference on Allied Health Education
February 26-28, 2014
Gaylord Opryland Resort & Convention Center
Nashville, TN
Welcome to the 11th Annual National Conference on Allied Health Education!

This annual event has become increasingly popular and the ABHES Commission is happy to continue this tradition that brings together the best of the best in postsecondary health care education.

We all continue to face very challenging times in postsecondary education, both on the federal and accreditation levels. The struggling economy and political issues impact what we do on an everyday basis as we seek to ensure the highest level of health education training for students. Through this conference, I hope that meeting and sharing among colleagues will result in a renewed dedication to healthcare education.

ABHES has developed an exciting agenda filled with current and insightful issues. Beginning Wednesday, we are offering ABHES-specific, pre-conference workshops, followed by the opening reception that evening. Thursday will begin with words from the ABHES Chair and the keynote address, which will kick off an array of informative breakout sessions.

A very special luncheon on Thursday will honor the memory of Christopher Eaton, former Associate Executive Director, whom we lost last year. For 18 years Chris graced us with his warmth, humor and immense dedication to ABHES and accreditation. He is sorely missed, yet we wish to use this time to celebrate his life with ABHES and his indelible impact on all who had the privilege of knowing him.

The conference continues with the always popular awards session recognizing institutions and programs that achieved a zero-violation initial or renewal visit and individuals who have served ABHES with distinction. This year the conference concludes with the ABHES Membership Meeting, during which time the accomplishments of 2013 will be reviewed and we will look toward what is ahead of ABHES in 2014.

I look forward to seeing you at the conference. Happy New Year!

Carol A. Moneymaker
ABHES Executive Director
Dr. Adam Sáenz
Author, *The Power of a Teacher*
Bryan, Texas

Dr. Adam Sáenz earned his Doctorate in School Psychology from Texas A&M University. He completed his pre-doctoral clinical training under a fellowship appointment to Harvard Medical School, and has a post-doctorate in clinical psychology from the Alpert Medical School of Brown University. Dr. Sáenz also earned a Doctorate of Ministry in Pastoral Counseling from Graduate Theological Foundation with residency at Christ Church College of Oxford University.

Dr. Sáenz is a featured blogger for the Huffington Post Education Page, and he currently serves as the clinical director of the Brazos Valley Counseling and Assessment Clinic, which he founded in 2003. How did he go from juvenile detention to earning two doctorates with training at Harvard Medical School and Oxford University? Dr. Sáenz will tell you: it was the power of a teacher. Dr. Sáenz’s story is one the Huffington Post says “will never fail to inspire,” a journey through profound lows and soaring highs. At every important juncture, there have been two common elements: lifesavers that appeared when he most needed them, education and teachers. Whether you’re searching for a reason to believe or you just need a hope-filled reminder, the bottom line is that you do have tremendous power to make a difference in students’ lives, and Dr. Sáenz’s message will compel you to engage your calling with passion, with purpose, with vision, and with faith.

GENERAL INFORMATION

**Conference Registration & Information Center**

Registration materials may be obtained from the Conference Registration Center during the following hours:

- **Wednesday, February 26th**: 1:00 p.m. – 7:00 p.m.
- **Thursday, February 27th**: 7:00 a.m. – 7:00 p.m.
- **Friday, February 28th**: 7:30 a.m. – 9:30 a.m.

**Badge and Tickets**

*Your badge serves as your official conference pass and MUST BE WORN AT ALL FUNCTIONS.* You may be denied admission if you do not have a badge. This is the only means of controlling attendance at functions. Badges are not transferable.

Conference meal tickets may be purchased for guests of registered conference attendees at the Conference Registration Center for entry into any of the meal functions.

**Ribbons**

Special ribbons will identify specific involvement; such as, but not limited to, speaker, commissioner, award recipient, conference planning committee member, sponsor and staff member.

**Meal Functions**

Conference registration includes entrance into all conference activities, which includes the Welcome Reception, Exhibitors’ Wine & Cheese Pre-Diner Networking Assembly, two breakfast buffets, and Thursday’s luncheon. Admittance to a conference meal function will only be permitted to those with a badge or a ticket.

**Evaluations**

Please be sure to complete the overall conference evaluation form provided via e-mail following the conclusion of the conference. Your feedback will be extremely helpful in developing future conference activities that will meet your allied health program needs.
The following workshops will be held just prior to the ABHES annual conference. These workshops require separate registration and fees as applicable that are not inclusive of the conference registration.

**Programmatic Accreditation Workshop**
**Meeting Room: Hermitage A (Mezzanine Level)**
9:00 a.m. – 5:00 p.m.
This one-day workshop will provide an overview of ABHES policies and procedures. Instruction will be provided on the accreditation standards, the Self-Evaluation Report (SER) and site visit preparation. The workshop is designed for initial and renewal applicants seeking programmatic accreditation for a Medical Assistant, Medical Laboratory Technology, and/or Surgical Technology program that meets ABHES Programmatic Eligibility Requirements of Chapter II of the *Accreditation Manual*. The workshop is also open to individuals who are interested in learning more about ABHES programmatic accreditation.

**Institutional Accreditation Workshop**
**Meeting Room: Hermitage A (Mezzanine Level)**
9:00 a.m. – 5:00 p.m.
This one-day workshop will provide an overview of ABHES policies and procedures. Instruction will be provided on the accreditation standards, the Self-Evaluation Report (SER) and site visit preparation. The workshop is for initial and renewal applicants seeking institutional accreditation for schools that meet ABHES Institutional Eligibility Requirements of Chapter II of the *Accreditation Manual*. The workshop is also open to individuals who are interested in learning more about ABHES institutional accreditation.

*NOTE: THE COMMISSION MANDATES THAT A REPRESENTATIVE FROM EACH CAMPUS/PROGRAM SEEKING INSTITUTIONAL OR PROGRAMMATIC ACCREDITATION ATTEND THE APPLICABLE ACCREDITATION WORKSHOP PRIOR TO SUBMISSION OF THE SELF-EVALUATION REPORT (SER).*

**Evaluator Training Workshop: Administrative Team Leader**
**Meeting Room: Hermitage B (Mezzanine Level)**
1:00 p.m. – 5:00 p.m.
This workshop will train attendees possessing school administrative expertise to serve as team leaders on ABHES accreditation site visits. Participants will be exposed to key practices for success in providing guidance, instruction, direction and leadership to the team. There will be a review of the accreditation standards, with distinctions between those applicable to institutionally and programmatically accredited schools; general policies and procedures; and, general evaluation information. The workshop is designed for individuals possessing a minimum of two years’ experience in school administration, supervision and accreditation with excellent organizational and leadership skills.

Prerequisites: If not previously provided, each participant must submit the following evaluator materials to evaluator@abhes.org: an updated resume, which outlines school administrative experience; and, completed ABHES Evaluator Packet found on www.abhes.org/becominganevaluator. Attendees will be notified that registration for this session has been approved once forms have been received and processed.
Pre-Conference Workshops

Wednesday, February 26, 2014

Evaluator Training Workshop: Program Specialist

Meeting Room: Hermitage B (Mezzanine Level)
8:00 a.m. – 12:00 p.m.

This workshop will prepare participants to serve as an ABHES evaluator on accreditation site visits. Attendees will be trained on the ABHES standards, learn how and where to find visitation report answers, gain expertise in report writing, learn how to address common concerns and avoid areas of risk. The training is for individuals possessing a minimum of two years’ expertise in a specific program field as either an educator or as a practitioner (currently working in field). Fields include, but are not limited to the following: surgical technology, medical assisting, dental assisting, nursing, pharmacy technician, radiologic technician, diagnostic medical sonography and massage therapy.

Prerequisites: If not previously provided, each participant must submit the following evaluator materials to evaluator@abhes.org: an updated resume, which outlines DE experience (DE experience can be listed as an addendum if not currently included on most recent resume); and, completed ABHES Evaluator Packet found on www.abhes.org/becominganevaluator. Attendees will be notified that registration for this session has been approved once forms have been received and processed.

Evaluator Training Workshop: Distance Education Specialist

Meeting Room: Hermitage A (Mezzanine Level)
1:00 p.m. – 5:00 p.m.

This workshop will prepare attendees to serve as ABHES evaluators for programs delivered via distance education. Attendees will be trained on the accreditation standards with special emphasis on the Accreditation Manual’s Appendix G for distance education. Participants will learn how and where to find visitation report answers, gain expertise in report writing, and learn how to address common concerns relative to distance education delivery with an emphasis on online education. The workshop is for distance education specialists and individuals who possess a minimum of two years’ experience developing, teaching and evaluating distance education programs.

Program Effectiveness Plan (PEP) Workshop

Meeting Room: Hermitage C (Mezzanine Level)
8:00 a.m. – 12:00 p.m.
1:00 p.m. – 5:00 p.m. (Repeat Session)

This workshop will train participants to develop and implement effective Program Effectiveness Plans that will not only meet the ABHES standards, but will also enable schools to evidence continued progress and efforts in improving its training and services. Participants will learn how to interpret and apply formulas for computing program retention and placement rates, and gain experience on methods for improving those rates, including graduate credentialing as required for employment. This workshop is intended for administrators, department heads, and those in placement services.

Prerequisites: If not previously provided, each participant must submit the following evaluator materials to evaluator@abhes.org: an updated resume, which outlines DE experience (DE experience can be listed as an addendum if not currently included on most recent resume); and, completed ABHES Evaluator Packet found on www.abhes.org/becominganevaluator. Attendees will be notified that registration for this session has been approved once forms have been received and processed.

NOTE: THERE IS A SEPARATE REGISTRATION AND FEE REQUIRED TO ATTEND THE PEP WORKSHOP. VISIT HTTPS://WWW.ABHES.ORG/WORKSHOP_REGISTRATION FOR DETAILS.
ZUMBA® Workout Classes

Meeting Room: Magnolia Ballroom (Mezzanine Level)
6:00 a.m. – 7:00 a.m., Thursday, February 27, 2014
6:00 a.m. – 7:00 a.m., Friday, February 28, 2014

Start your day on a good note! Join ABHES for Zumba® with Autumn Smithson, who is a ballroom dance instructor by trade. Classes will start promptly at 6:00 a.m. on Thursday and Friday mornings.

What is ZUMBA®?
Zumba® means to “move fast and have fun.” The class is an exciting Latin dance-inspired cardio workout that tones your body and burns lots of calories using high-energy music and easy to follow movements.

Zumba® is an amazing exercise alternative to the traditional, boring workout. Feel vibrant, energized and invigorated! No prior dance experience needed. Anyone can join in the fun!

Zumba® Class Details:
Each Zumba class is an hour long, which includes a warm-up, Zumba dance with instruction, and a cool down. Participants should wear cross-training or aerobic shoes, or even worn-out sneakers, and comfortable clothing, which allows them to move easily.

Zumba® Class Registration:
There is a separate registration fee of only $10 per person, per class, or $15 if registering for both classes at once. Visit https://www.abhes.org/workshop_registration to pre-register online. On-site registration is also available at the start of each class. Acceptable forms of payment for walk-ins are cash or a check made payable to ABHES.
Whether you are a hockey fan or just want something fun to do during your visit to Nashville, join ABHES to see the Nashville Predators take on the Tampa Bay Lightning on Thursday, February 27, 2014, at the Bridgestone Arena. Both teams feature some of the best players in the NHL, including #6 Shea Weber, Predators Captain, two-time Norris Trophy finalist for best Defenseman in the NHL; and, #35 Pekka Rinne, two-time Vezina Trophy finalist for best Goalie in the NHL. Reserved seats are in section 102, rows B, C, and D, just 15 rows from the ice in Tampa Bay’s end zone.

NOTE: PRE-REGISTRATION FOR THIS EVENT IS NOW CLOSED; HOWEVER, ON-SITE REGISTRATION IS AVAILABLE ON A LIMITED FIRST-COME FIRST SERVED BASIS. ACCEPTABLE FORMS OF PAYMENT FOR WALK-INS ARE CASH OR A CHECK MADE PAYABLE TO ABHES. ALL REGISTERED ATTENDEES, INCLUDING WALK-INS SHOULD MEET NO LATER THAN 6:00 P.M. IN THE MAGNOLIA LOBBY. THE BUS WILL DEPART PROMPTLY AT 6:30 P.M. FROM THE HOTEL AND WILL RETURN ALL ATTENDEES TO THE HOTEL IMMEDIATELY FOLLOWING THE GAME.

There is a separate registration fee of $55 per person (more than 20% off the published gate rate), which includes one game ticket and transportation to and from the hotel before and after the game. Food and beverage is not included in the fee, but is available for purchase at the arena.
EXHIBITOR SCHEDULE

Participating exhibitors will be open during the following hours:

WEDNESDAY, FEBRUARY 26, 2014
ABHES Commissioners’ Welcome Reception .......................5:00 p.m. – 7:00 p.m.

THURSDAY, FEBRUARY 27, 2014
Deluxe Breakfast ......................................................................7:00 a.m. – 8:30 a.m.
School Awards Luncheon featuring A Tribute to Christopher J. Eaton .....................................................12:30 p.m. – 2:00 p.m.
Exhibitors’ Wine & Cheese Pre-Dinner Networking Assembly ..........................................................5:00 p.m. – 7:00 p.m.

FRIDAY, FEBRUARY 28, 2014
Deluxe Breakfast ......................................................................7:30 a.m. – 9:00 a.m.
Awards & ABHES Membership Meeting .........................9:00 a.m. – 12:00 p.m.

Included in your registration materials is information about each exhibitor. Please refer to this document to locate the exhibitors of choice. Bring plenty of business cards and visit each exhibitor!
2014 Distinguished Evaluator Award

SAM PEDREGON, MBA
Pueblo, Colorado

After receiving his bachelor’s degree, Sam Pedregon worked for Texas Instruments Inc. in Dallas, Texas, for the next ten years as a cost accountant and financial analyst. Continuing to work in the aerospace space industry, he then moved to Colorado. It was while working in Colorado that he started his career in education as an adjunct instructor at Pueblo Community College. After acquiring his teaching credentials, Pedregon made the career change to becoming a full-time instructor teaching in the fields of accounting, business management, and computer information systems.

Pedregon later joined DeVry University and served as an instructor and then registrar, before joining Pima Medical Institute as a campus director. Pedregon has served as a distance education specialist and team leader on ABHES visits since 2011, and has served on the Commission’s Preliminary Review Committee. ABHES values the service and performance of Pedregon through the years and is pleased to honor him with the 2014 Distinguished Evaluator Award.
2014 Master Teacher Award

Elsevier, a world leading health science publisher, teamed up with ABHES once again to present the 10th annual Master Teacher Award. The Master Teacher Award recognizes best practices in teaching in the allied health disciplines from ABHES-accredited institutions and programs.

LAUREN RAMIREZ, B.S., RMA
Medical Assisting Program Coordinator
Rasmussen College
Tampa, Florida

Lauren Ramirez is the 2014 Elsevier/ABHES Master Teacher Award winner. Ramirez is the medical assisting program coordinator at Rasmussen College in Tampa, Florida, and is described as a leader in instructional innovation. She embraces new tools and technologies; such as incorporating iPads into the classroom and creating instructional videos. Her teaching style fosters an engaging environment suitable for students with various learning styles. Her lesson plans encourage mobility every 30-40 minutes in order to fully engage students in learning activities. She has established herself as a resource with her colleagues by sharing her best practices and providing “2 for 20” technological tips to the campus (two minute video clips that offer tips for using technology that will save 20 minutes or more).

Recognized for inspiring students to fulfill their potential and strive towards their aspirations, Lauren was awarded the Keeper of the Dream Award. She was also acknowledged for her outstanding performance and teamwork as Employee of the Quarter. She has had several educational blogs published and has presented her methodologies at a technology showcase and an academic symposium. Ramirez has also been featured twice on Studio 10 CBS as a subject matter specialist on sun health safety and the medical assisting career. She is an active community volunteer, leading and participating in charity walks and runs.

Ramirez has worked at Rasmussen for more than two years and has been in the field of medical assisting for more than seven years. She received her Bachelor of Science in Biomedical Sciences from the University of South Florida. She is a Registered Medical Assistant, an instructor through the American Heart Association, and a certified Florida HIV/AIDS course facilitator.
2014 DISTINGUISHED SERVICE RECOGNITION
ABHES pays tribute to its Past Chair, Dr. Linda Swisher.

Linda Swisher, Ed.D., RN
ABHES Commissioner
2003 – 2013

Dr. Swisher has served in and significantly contributed to the medical profession for more than 40 years. She began her career as a labor and delivery room nurse and worked over the next few years in the operating room, as a university health nurse, and as the director of a home health care organization before entering the teaching field. She taught nursing for several years and served as department chair before accepting the position of program director for Health Sciences at Sarasota County Technical Institute. The programs she directed included nursing, EMT, paramedic, home health aide, surgical technologist, nursing assistant, medical assistant, laboratory assistant and continuing education for nursing and allied health.

She has been an author for Elsevier Science since 1986 writing numerous student study guide texts, online programs, teacher lesson plans and tests in anatomy and physiology. She also currently teaches the American College of Surgeons Advanced Trauma Life Support instructor course to trauma surgeons throughout the United States. She remains active in EMS throughout the state of Florida and has served as chair of the Governor’s EMS Advisory Council under Governor Jeb Bush.

Dr. Swisher served for several years on the Commission Executive Committee of ABHES and chaired the Commission for the final three years of her tenure. “When I joined the Commission as a public member representative, I didn’t know anyone associated with ABHES with the exception of Dr. Art Keiser, who placed my name in nomination. I had vast experience in public education, but had only worked with local private colleges and institutions in my role as a public school administrator. The ABHES staff is, without question, the finest staff I have ever worked with during my career. When I was elected, they did everything possible to welcome, tutor and nurture me until I felt comfortable with all facets of private programmatic and institutional accreditation. I wish to express my deepest thanks to Carol, India and the late Chris Eaton for their guidance during that period and throughout my terms.

What a privilege and special experience to serve with your Commission. They are hard working, dedicated individuals who thoughtfully challenge the schools and each other in the pursuit of academic excellence. I have such deep admiration for each and every one of them. They are the best! I wish everyone could have the opportunity to watch the melding of staff and commissioners’ talents during a meeting. It is just one of the many strengths of ABHES.

And now as I end this chapter of my life and prepare to write the next, I reflect over the phenomenon that silently and spontaneously occurred during my service on the Commission. For although I may have arrived on the ABHES doorstep as an unknown, I leave as a member of a beautiful family a family of my heart. A heart that is overflowing with cherished memories, hope for the future of education, and love that will last a lifetime.”
ABHES recognizes the following institutions and programs for undergoing on-site evaluation visits in pursuit of institutional or programmatic accreditation that resulted in zero standard violations. Congratulations to all for this outstanding achievement!

### INSTITUTIONAL APPLICANTS
- Angeles College, Garden Grove, California
- Arizona College, Mesa, Arizona
- **College of Massage Therapy**, Blackfoot, Idaho
- **Covenant School of Surgical Technology**, Lubbock, Texas
- **European Massage Therapy School**, Skokie, Illinois
- **Florida Institute of Ultrasound**, Pensacola, Florida
- **Fortis Institute**, Pensacola, Florida
- **Fortis Institute**, Port St. Lucie, Florida
- **Gurnick Academy of Medical Arts**, Concord, California
- **Gurnick Academy of Medical Arts**, Fresno, California
- **Gurnick Academy of Medical Arts**, Modesto, California
- **Gurnick Academy of Medical Arts**, San Mateo, California
- **JRMC, School of Nursing**, Pine Bluff, Arkansas
- **Meridian Institute of Surgical Assisting**, Nashville, Tennessee
- **Tri-County Allied Health School**, Corona, California
- **Trinity Vocational Center**, Gardena, California
- **WestMed College**, Costa Mesa, California
- **Rasmussen College**, Tampa, Florida
- **Virginia College**, Baton Rouge, Louisiana
- **Virginia College**, Biloxi, Mississippi
- **Virginia College**, Charleston, South Carolina
- **Virginia College**, Jackson, Mississippi
- **Virginia College**, Mobile, Alabama
- **Virginia College**, Savannah, Georgia
- **Virginia College, School of Business and Health**, Chattanooga, Tennessee

### MEDICAL ASSISTANT PROGRAMMATIC APPLICANTS
- **Community Care College**, Tulsa, Oklahoma
- **Carrington College**, Phoenix, Arizona
- **Carrington College**, Mesa, Arizona
- **Carrington College**, Tucson, Arizona
- **Dorsey School of Business**, Farmington Hills, Michigan
- **Dorsey School of Business**, Madison Heights, Michigan
- **Dorsey School of Business**, Pontiac, Michigan
- **Dorsey School of Business**, Roseville, Michigan
- **ECPI University, The School of Health Science, Medical Careers Institute**, Columbia, South Carolina
- **Florida Technical College**, Deland, Florida
- **Florida Technical College**, Orlando, Florida
- **Florida Technical College**, Pembroke Pines, Florida
- **Globe University**, Eau Claire, Wisconsin
- **Kaplan College**, Indianapolis, Indiana
- **Rasmussen College**, Bismarck, North Dakota

### SURGICAL TECHNOLOGY PROGRAMMATIC APPLICANTS
- **Brown Mackie College**, Albuquerque, New Mexico
- **Brown Mackie College**, Birmingham, Alabama
- **Brown Mackie College**, Tucson, Arizona
- **City College**, Miami, Florida
- **ECPI University, The School of Health Science, Medical Careers Institute**, Manassas, Virginia
- **Everest University-Brandon**, Tampa, Florida

### 2nd Time Achievement Award Recipient
- **2nd Time Achievement Award Recipient**
SCHEDULE OF EVENTS

MONDAY, FEBRUARY 24, 2014
9:00 a.m. – 5:00 p.m.
Programmatic Accreditation Workshop*

TUESDAY, FEBRUARY 25, 2014
9:00 a.m. – 5:00 p.m.
Institutional Accreditation Workshop*
1:00 p.m. – 5:00 p.m.
Evaluator Training Workshop: Administrative Team Leader*

WEDNESDAY, FEBRUARY 26, 2014
8:00 a.m. – 12:00 p.m.
Program Effectiveness Plan (PEP) Workshop*
8:00 a.m. – 12:00 p.m.
Evaluator Training Workshop: Program Specialist*
1:00 p.m. – 7:00 p.m.
Conference Registration & Information Center Hours
1:00 p.m. – 5:00 p.m.
Program Effectiveness Plan (PEP) Workshop (Repeat Session)*
1:00 p.m. – 5:00 p.m.
Evaluator Training Workshop: Distance Education Specialist*
5:00 p.m. – 7:00 p.m.
ABHES Commissioners’ Welcome Reception

THURSDAY, FEBRUARY 27, 2014
6:00 a.m. – 7:00 a.m.
ZUMBA® Workout Class*
7:00 a.m. – 7:00 p.m.
Conference Registration & Information Center Hours
7:00 a.m. – 8:30 a.m.
Deluxe Breakfast with Exhibitors
8:30 a.m. – 9:45 a.m.
General Session Featuring Keynote Address
10:00 a.m. – 11:15 a.m.
Breakout Sessions – Block #1
11:30 a.m. – 12:30 p.m.
Breakout Sessions – Block #2
12:30 p.m. – 2:00 p.m.
School Awards Luncheon featuring A Tribute to Christopher J. Eaton
2:15 p.m. – 3:30 p.m.
Breakout Sessions – Block #3
3:45 p.m. – 4:45 p.m.
Breakout Sessions – Block #4
5:00 p.m. – 7:00 p.m.
Exhibitor’s Pre-Dinner Wine & Cheese Networking Assembly
7:00 p.m. – 10:00 p.m.
Hockey Game: Nashville Predators vs. Tampa Bay Lightning* (Attendees to meet at 6:00 p.m. in the Magnolia Lobby; Bus to depart promptly at 6:30 p.m.)

FRIDAY, FEBRUARY 28, 2014
6:00 a.m. – 7:00 a.m.
ZUMBA® Workout Class*
7:30 a.m. – 9:00 a.m.
Deluxe Breakfast with Exhibitors
7:30 a.m. – 9:30 a.m.
Conference Registration & Information Center Hours
9:00 a.m. – 9:45 a.m.
Recognition Awards Ceremony
10:00 a.m. – 12:00 p.m.
ABHES Membership Meeting
12:00 p.m.
Closing Remarks

*THESE WORKSHOPS AND EVENTS REQUIRE SEPARATE REGISTRATION AND FEES, AS APPLICABLE, WHICH ARE NOT INCLUSIVE OF THE CONFERENCE REGISTRATION.
The Power of a Teacher: Wellness

Meeting Room: Hermitage A (Mezzanine Level)
10:00 a.m. – 11:15 a.m.

Are you too busy to prepare to fully engage your students academically or behaviorally (let alone find time to exercise and eat right)? Are you relationally isolated at work, carrying emotional baggage from experiences you have had on your campus or with colleagues? Are you barely able to get by financially, and, in the end, wondering why you ever decided to become a teacher or whether you want to continue in the profession?

Dr. Sáenz’s *The Power of a Teacher* is based on his years of research conducted in schools across the country; it is a self-care manual for teachers that the Houston Chronicle describes as a “must read for every educator who wants to make a difference.” What is true in families is also true in schools: the first effective intervention for all children is an adult living a balanced, healthy life. Even the best academic and behavioral interventions, when implemented by staff on the verge of burnout, will have minimal positive effect. In this session, you will gain a deeper understanding of emotional, occupational, financial, spiritual and physical well-being. You will leave with practical strategies to increase well-being in each area.

As a teacher, your profession is wrought with squeaky wheels -- students, parents, curriculum, administration, federal guidelines, and on and on. The teacher intent on a lifetime journey on the road of education is wise to consistently invest meaningful quantities of the oil of his or her attention on the wheel that matters most: the wheel of personal wellbeing.

We have great news for you: you really do have power to make lives better, including your own.

**Presenter:**
Dr. Adam Sáenz (Keynote Speaker)
Author, *The Power of a Teacher*
Bryan, Texas

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**What You Should Know About The ABHES Annual Report**

Meeting Room: Hermitage B (Mezzanine Level)
10:00 a.m. – 11:15 a.m.

This session is designed to assist campus personnel with navigating the evolving ABHES Annual Report from the perspective of a current member of the Annual Report Committee. Participants will be provided a brief overview of the Annual Report; followed by a review of common mistakes and how to avoid them; maintaining data and integrity; creating appropriate action plans, and outcomes reporting. Participants will also learn how to use the Annual Report as a tool for institutional and program improvement.

**Presenter:**
Nicholas Kent
Vice President, Legislative and Regulatory Affairs
Education Affiliates Inc.
Baltimore, Maryland
REGULATORY ROUNDTABLES

10:00 a.m. - 11:15 a.m.  
CONSUMER DISCLOSURES  
Review of Consumer Disclosure Requirements including a review of the Clery Act (with the Violence Against Women Reauthorization Act amendments) and the Drug-Free Schools and Communities Act Disclosures.  
Lead by: Dr. Sharon Bob • Higher Education Specialist on Policy & Regulation • Powers, Pyles, Sutter & Verville • Washington, D.C.

10:00 a.m. - 11:15 a.m.  
IMPACT OF THE 150% FDSL SUBSIDIZED LOAN LIMIT REGULATIONS  
How this regulatory change adversely impacts both students and schools.  
Lead by: Tom Netting • Akerman Senterfitt LLP • Washington, D.C.

2:15 p.m. – 3:30 p.m.  
TOP 10 AUDIT AND PROGRAM REVIEW FINDINGS  
Summary of top audit and program review findings with suggestions as to how to prevent findings.  
Lead by: Peter Leyton • Ritzert & Leyton, P.C. • Fairfax, Virginia

2:15 p.m. – 3:30 p.m.  
GAINFUL EMPLOYMENT  
Highlight the current status of the regulation.  

2:15 p.m. – 3:30 p.m.  
NEGOTIATED RULEMAKING  
Highlights on issues to be addressed and status of negotiated rulemaking.  

10:00 a.m. - 11:15 a.m.  
THE CHANGING CHARACTER OF ACCREDITATION: A REFORM AGENDA FOR REAUTHORIZATION  
What is to be expected from reform efforts focused on accountability and transparency in accreditation and what will be the impact on schools and students.  
Lead by: Elise Scanlon • Elise Scanlon Law Group • Washington, D.C.

10:00 a.m. - 11:15 a.m.  
STATE AUTHORIZATION  
The state of state authorization for programs offered via distance education.  
Lead by: Elise Scanlon • Elise Scanlon Law Group • Washington, D.C.

2:15 p.m. – 3:30 p.m.  
BEST PRACTICES FOR EFFECTIVE ACCREDITATION VISITS  
Learn ways to proceed through the accreditation process effectively.  
Lead by: Jay Vaughan • Cooley, LLP • Washington, D.C.

2:15 p.m. – 3:30 p.m.  
IMPLICATIONS OF FEDERAL AND ABHES CREDIT HOUR REQUIREMENTS  
Understand the distinctions between federal and ABHES requirements.  
Lead by: Jay Vaughan • Cooley, LLP • Washington, D.C.
A CONVERSATION WITH ABHES

This roundtable will provide an opportunity to meet with ABHES Chair Florence Tate and Executive Director Carol Moneymaker. The informal session is designed for participants to ask questions regarding ABHES and its current policies and procedures, as well as future endeavors. This is also an opportunity to provide us with your feedback. We look forward to hearing from you.

Lead by: Florence Tate, ABHES Commission Chair
Carol Moneymaker, ABHES Executive Director

THE PLACEMENT CHALLENGE

This roundtable will discuss the critical role of placement outcomes for both accreditation and for the very survival of ABHES schools and programs. The roundtable will cover the “what” and the “when” of ABHES placement requirements as well as what happens when placement results do not meet ABHES requirements.

Lead by: Michael White, ABHES Director of Legal & Regulatory Affairs

UNLOCKING THE SECRETS OF THE PEP

This roundtable will focus on the elements of the Program Effectiveness Plan (PEP) that are most frequently overlooked. A sample format will be presented that provides a clear picture of the required components. Attendees are encouraged to bring questions relating to their own experiences in developing a PEP.

Lead by: Maura Wilson, ABHES PEP Workshop Presenter
Amanda Ludwa, ABHES Accreditation Coordinator

ABHES Updates: Partnering Towards Compliance Roundtables

Meeting Room: Magnolia Ballroom (Mezzanine Level)

10:00 a.m. – 11:15 a.m.
Repeated 2:15 p.m. – 3:30 p.m.

This session is designed to share ABHES requirements in a variety of areas via roundtable discussions. Planned areas of dialogue include notification and application requirements, implementation of a program effectiveness plan, substantiating the annual report, changes made to the distance education standards, and more. ABHES staff and commissioners will host this valuable session and participants will be free to visit the different roundtables during the time allotted. The roundtables are a unique opportunity for member institutions to discuss accreditation requirements and processes and pose questions to staff and commissioners in an informal and in-person setting.
4 PROGRAM APPLICATIONS: SUBMISSION REQUIREMENTS
This roundtable will answer questions regarding ABHES program application submission requirements and expectations. Topical areas of discussion may include general education and applied general education requirements; submission timelines; application content; required exhibits; and other necessary supporting documentation for a successful application. Participants should come prepared to share and exchange ideas, approaches, strategies, and results regarding program submissions.

**Lead by:** Tom Cornacchia, ABHES Director of Curriculum & Policy

5 DISTANCE EDUCATION 101
The distance education commissioner and staff representative will be available to address questions regarding ABHES' distance education application process, standards, and on-site visit verification procedures, including state authorization and remote lab/clinical experiences.

**Lead by:** Dr. Dolores Gioffre, ABHES Commissioner
Christy Baily-Byers, ABHES Manager of Training and Distance Education Development

6 CREATING AN EFFECTIVE RESPONSE TO VISIT REPORTS AND COMMISSION ACTIONS
ABHES has specific directions on the content and format of school responses. This roundtable will walk you through a sample report and response. The focus will be on the formatting and response contents that effectively address ABHES reports and actions. Participants should be prepared to ask questions, and give their perspectives on correspondence guidelines.

**Lead by:** Matthew D. Calhoun, ABHES Preliminary Review Committee Member
Kelly Costello, ABHES Accreditation Coordinator

7 CONSISTENCY AND PURPOSE IN ANNUAL REPORT BACKUP DOCUMENTATION
This roundtable will provide a general overview of the purpose of back-up documentation to support your retention, placement and credentialing rates and why consistency in computing them is important. The newly revised and required Back-Up Documentation forms will be presented to provide a clear picture of the required components. Attendees are encouraged to bring questions relating to their own experiences in providing back-up documentation.

**Lead by:** Bill Paschall, ABHES Annual Report Committee Member
Holly Viar, ABHES Compliance Coordinator
The Power of a Teacher: Stress Management & Community Building
Meeting Room: Hermitage A (Mezzanine Level) 11:30 a.m. – 12:30 p.m.

Most of us are aware of the potential negative effects of stress, including physical and mental illness and eventual burnout. In worst-case scenarios, stress erodes not only our individual well-being, but also our ability to create healthy, effective community with our colleagues.

The good news is that stress does not have to be the enemy. In fact, if our goal is to live a stress-free life, we are cheating ourselves out of a potentially valuable fuel source. Stress, when understood and managed effectively, can result not only in increased personal well-being, but also in authentic community among our colleagues.

We’ll discuss potential sources of stress in your vocation and explore various coping strategies based on the fight, flight, or freeze response. Leave with practical strategies to increase your adaptive coping and tools for building community with your colleagues.

Presenter:
Dr. Adam Sáenz (Keynote Speaker)
Author, “The Power of a Teacher”
Bryan, Texas

Market Orientation & Placement: Treating Graduate Employers as Valued Customers
Meeting Room: Hermitage B (Mezzanine Level) 11:30 a.m. – 12:30 p.m.

This session is designed to assist campus personnel in most locations across the country, employers have a choice when hiring entry level employees. With many schools competing to place their graduates, can treating employers as valued ‘customers’ increase the possibility of success? This session will look at the results from a recently conducted market survey and assess activities and processes that best engage local employers. Discussion will focus on how schools can evaluate their placement process and areas where improvement can be made.

Presenter:
Pete Etchells
Accreditation Coordinator
ABHES
Falls Church, Virginia

Ready for Company: Keeping Your House in Order for Expected or Unexpected Regulator Visits
Meeting Room: Hermitage C (Mezzanine Level) 11:30 a.m. – 12:30 p.m.

Attorneys from the education sector will provide an overview of compliance considerations, specific recommendations regarding compliant practice, and common issues that can lead to serious problems. The discussion will be based upon observations and experience gained in the field working with education clients and will include recommendations for ensuring ongoing compliance and smooth site visits by regulators. The intended audience includes managers and directors of ABHES-accredited institutions, particularly those that are Title IV-eligible. However, school employees at every level will benefit from this discussion of suggested best practices, policies/procedures to avoid, and other potential pitfalls.

Presenter:
Robert Walker, Esquire
Katherine Brodie, Esquire
Ritzert & Leyton, P.C.
Fairfax, Virginia
Avoiding Innocent Mistakes That Can Lead to Disastrous Results

Meeting Room: Magnolia Ballroom (Mezzanine Level)
11:30 a.m. – 12:30 p.m.

This important session will focus on the day-to-day information that schools are required to provide to prospects, students and oversight agencies that if not handled correctly can place the school in jeopardy of levied sanctions and the loss of accreditation, state licensing and/or Title IV eligibility.

The presentation will identify common mistakes in posting attendance; establishing student schedules and scheduled breaks, using self-study and outside student projects for makeup credits and or attendance; and, the facts and fiction of allowable absent hours relative to Title IV compliance, ledger postings, drawing down federal funds and COD reporting issues. Awareness of important elements regarding prior award year charges, apportionment of tuition and fees as well as minimum state requirements for licensing and Title IV eligibility will also be detailed.

Presenter:
Sally Samuels
Compliance Director
FAME
Ft. Lauderdale, Florida
Thursday, February 27, 2014

BREAKOUT SESSION BLOCK #3 (Mezzanine Level)
2:15 p.m. – 3:30 p.m.

Making the Most of Your Online Course

Meeting Room: Hermitage A (Mezzanine Level)
2:15 p.m. – 3:30 p.m.

This session will provide applicable techniques that can be used in an online, blended or full, distance education classroom. Participants will create a threaded discussion and collaborative online activity to incorporate into the distance education classroom.

At the completion of this presentation participants will be able to:

• Understand the difference between a well written threaded discussion question and a poorly written one.
• Understand the principles behind incorporation of collaborative online activities.
• Apply the principles of appropriate threaded discussion questions and effective collaborative online activities.
• Create a collaborative online activity that can be integrated into current coursework.

Presenter:
Susan K. Zolvinski, MBA, LPN, RMA, CAHI, CDEI
Retired Allied Health Program Director
Brown Mackie College
LaPorte, Indiana

Essential Elements of a Positive Campus Climate

Meeting Room: Hermitage B (Mezzanine Level)
2:15 p.m. – 3:30 p.m.

This is a dynamic, interactive session for campus leaders. Discover how lessons from the best and the worst campus climates will help you be a better leader. Participants will share their experiences and learn the essential elements of a positive campus climate and how it will improve operations. James Rund, Campus President, ECPI University Columbia, South Carolina, will facilitate this session. Rund has 25 years of experience in post secondary education. He is also assigned to the U.S. Navy’s Center for Personal and Professional Development and travels around the country teaching leadership to U.S. Navy officers.

Presenter:
James R. Rund, MBA
Campus President
ECPI University, The School of Health Science, Medical Careers Institute
Columbia, South Carolina

Regulatory Roundtables

Meeting Room: Hermitage C (Mezzanine Level)
2:15 p.m. – 3:30 p.m.

**See pages 14-15 for Regulatory Roundtables.**

ABHES Updates: Partnering Towards Compliance Roundtables

Meeting Room: Magnolia Ballroom (Mezzanine Level)
** Repeat Session 2:15 p.m. – 3:30 p.m. **

This session is designed to share ABHES requirements in a variety of areas via roundtable discussions. Planned areas of dialogue include notification and application requirements, implementation of a program effectiveness plan, substantiating the annual report, changes made to the distance education standards, and more. ABHES staff and commissioners will host this valuable session and participants will be free to visit the different roundtables during the time allotted. The roundtables are a unique opportunity for member institutions to discuss accreditation requirements and processes and pose questions to staff and commissioners in an informal and in-person setting.
Digital Dirt: Social Medial & Career Services
Meeting Room: Hermitage A (Mezzanine Level)
3:45 p.m. – 4:45 p.m.
Do you know your digital dirt? Every person has information (digital dirt) on the Internet that is available for employers to see prior to interviewing an individual. Graduates’ social media profiles and Internet presence can ruin their chances of getting a job before they even have an interview. This session will teach you how to work with students and graduates to uncover their digital dirt, and how to clean it up to improve their online presence.

Presenter:
Amber Conrade
Director of Career Services
Minnesota School of Business
Lakeville, Minnesota

Developing & Benefiting from Externships
Meeting Room: Hermitage B (Mezzanine Level)
3:45 p.m. – 4:45 p.m.
This session focuses on how to develop and benefit from successful externship experiences, whether they are required or not. Learn how to train externs to work as if they were on an extended job interview, and to set employer expectations to extend job offers to externs. Discussions will include how to meet regulatory requirements, involve community leaders, and positively impact the career school sector image through externships.

Presenter:
Dr. Susan F. Schulz
President
Boca Raton, Florida

Delay Reaction: Controlling What You Can During the Credentialing & Licensing Process
Meeting Room: Hermitage C (Mezzanine Level)
3:45 p.m. – 4:45 p.m.
Delays in the credentialing and licensing process present institutions with challenges in retaining students and grads and create the risk of lower pass rates, placement concerns and the need for additional resources. Although delays with state boards, testing centers and other outside agencies are outside of your control, there are approaches that institutions can take to control the reaction to delays and outcomes. This session examines some proactive ways that institutions can limit risk, drive positive outcomes, and do their best to ensure that delays have a limited impact on student and graduate success.

Presenter:
Darcy Dauderis
Executive Director, Academic Integrity & Development
American Career College
Irvine, California

Always Wanting to Come Back for More!
Meeting Room: Magnolia Ballroom
(Mezzanine Level)
3:45 p.m. – 4:45 p.m.
As an instructor do you feel unsatisfied with your teaching skills? Are you worried that your students may be bored? Do you feel disconnected to your online students? Do you want to be that teacher that everyone wants to have? If so, this is the session for you! In this session we will discuss how to effectively use teaching tools with the ultimate goal of making learning come alive for your students. As an instructor, there is no better feeling than knowing that you have done your best and have been instrumental in helping others be their best.

Presenter:
Lori Tyler
President and Owner
Lori Tyler & Associates
Littleton, Colorado
ABHES Membership Meeting

TENNESSEE BALLROOM (EXHIBIT HALL)
10:00 a.m. – 12:00 p.m.

This year’s conference will conclude with the ABHES Annual Membership Meeting, which will bring together commissioners and staff to provide an overview of the year’s accomplishments, tasks at hand, and issues facing ABHES and its accredited institutions and programs. Commissioners will provide updates to include new accreditation requirements, effective January 1, 2014, recent bylaws amendments, the financial status of ABHES, highlights regarding annual reporting, and information on upcoming commissioner elections. This is a must-attend event for ABHES members!
HONORABLE MENTION

A SPECIAL THANKS TO PIMA MEDICAL INSTITUTE FOR SPONSORING THE CHRISTOPHER J. EATON MEMORIAL BROCHURE.

A SPECIAL THANKS TO SANDY PEARCE, GOODWIN COLLEGE FOR DEVELOPING AND SPONSORING THE CHRISTOPHER J. EATON MEMORIAL VIDEO.

THE ABHES STAFF & COMMISSION THANK ALL WHO CONTRIBUTED & PARTICIPATED IN THE PLANNING OF THE 11TH ANNUAL NATIONAL CONFERENCE ON ALLIED HEALTH EDUCATION!

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Matt Calhoun
Jean Fennema
Buddy Hoskinson
Nancy Last

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Guy Euliano, Past Chair
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Join us for the
12th Annual
National Conference on Allied Health Education

February 25-27, 2015
Bellagio Resort • Las Vegas, NV