TO: ABHES-accredited Institutions and Programs  
Accrediting Agencies  
Interested Parties

FROM: Carol A. Moneymaker, Executive Director

DATE: March 5, 2014

SUBJECT: Christopher Eaton Memorial Scholarship Fund

In August 2013, the Accrediting Bureau of Health Education Schools (ABHES) lost a long-standing and irreplaceable member of its family, Christopher (Chris) Eaton. The ABHES commissioners and staff believe there is no better way to honor Chris’ memory than to create a scholarship program in his name. His dedication to quality and student success through his untiring work for ABHES over the past 18 years is testament to Chris’ spirit.

At ABHES’ annual conference in February, a luncheon was held celebrating Chris’ life and his many contributions to ABHES, its accredited institutions and programs and, most importantly, the thousands of students served during his tenure. Several friends and colleagues spoke at the luncheon on behalf of ABHES and their special, personal and professional affiliation with Chris. At that time, the scholarship fund in honor of Chris was announced. It was truly a memorable event. If you were unable to attend the event, and wish to view the video created by ABHES celebrating Chris that was shown at the luncheon, see link below.

While we will forever miss Chris, we know that you will contribute generously to the annual scholarship program which, we hope, will be continuous and a perpetual testament of what Chris meant to us all.

Attached is specific information regarding the scholarship program and how to make an appreciated and invaluable donation. Thank you in advance!

Christopher J. Eaton Memorial Video

Attachment (Summary of Christopher J. Eaton Memorial Scholarship)
SUMMARY OF CHRISTOPHER J. EATON MEMORIAL SCHOLARSHIP PROGRAM
Deadline for Submission – October 1, 2014

Is there an outstanding student you feel is deserving of the Christopher J. Eaton Memorial Scholarship? ABHES seeks nominees for this award.

If you would like to nominate a student or make a donation, please review the specifics below outlining complete details. The deadline for both nominations and donations is **October 1, 2014**. The scholarship will be presented at ABHES’ National Conference on Allied Health Education taking place at the Bellagio Hotel in Las Vegas, Nevada, February 25-27, 2015, and the winner will receive complimentary conference registration and two nights’ hotel and airfare.

The following outlines the specifics regarding this scholarship:

**Number**
At least one individual will be chosen for scholarship to be awarded in February 2015.

**Nominations**

**Eligibility**
The individual nominated must:
1. Be actively enrolled in an ABHES-accredited program at the time of the nomination and actively enrolled at the time of award or have successfully completed the program.
2. Display a high level of integrity and perseverance.
3. Exhibit persistence, dedication and a highly positive attitude.

**Process**
Nominations must be made by the Chief Executive Officer, President or Director of an ABHES-accredited institution or program. The nominations must include the following information:
- Name, address and telephone number of nominee
- Reasons for nomination
- Program of interest
- Program’s tuition including books and fees

**Recipient Institution**
The winner will receive a scholarship to the ABHES-accredited institution or program from which the nomination was made.

**How to Donate**
A check or money order for the amount you wish to contribute made payable to ABHES. The notation “Scholarship Contribution 2015” should be made on the check or money order.

**Deadline Date**
Nominations and donations will be accepted through **October 1, 2014**, and the Scholarship Committee will make a decision by early December 2014.