



ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS
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ABHES BULLETIN

From: Carol Moneymaker, Executive Director
Date: August 3, 2012
Subject: ABHES Evaluator Training Workshop – Bachelor’s Degree Level

ABHES is hosting an evaluator training workshop to review and evaluate programs at the bachelor’s degree level. The workshop will be held on **Thursday, September 20, 2012, at the Marriott Miami Biscayne Bay Hotel in Miami, Florida**. In light of ABHES’ expansion of scope granted by the U.S. Secretary of Education last year, ABHES-accredited institutions are beginning to develop and offer programs at the baccalaureate degree level; thus, the need for ABHES to maintain an evaluator database of trained professionals. While there is no fee for the session, registration is required. You may visit www.abhes.org/events or use the link within the email message to register.

In addition to a brief overview of the ABHES evaluation process and evaluator responsibilities, the workshop will include a comprehensive review of the accreditation standards for baccalaureate degree education, including key differences between the non-degree and associate degree requirements as compared to the baccalaureate degree. Individuals planning to attend the workshop are encouraged, minimally, to participate in Level 1 of the ABHES evaluator training program by visiting www.abhes.org/evaluators/ABHESevaluatortraining prior to attending the September workshop.

ABHES requires evaluators of baccalaureate degree programs to complete specialized training in addition to **meeting the following criteria to attend the workshop and to serve as an evaluator of a baccalaureate degree program**:

- Minimum of a master’s or earned doctorate degree from a program accredited by an agency recognized by the United States Department of Education or the Council for Higher Education Accreditation (CHEA).
- Five (5) years of instructional experience; student evaluation; academic advising; educational methods; or supervision of academic personnel, specific to the bachelor’s degree level, at a post-secondary institution.
- Experience in the review, evaluation, and assessment of postsecondary programs, including curriculum; educational resources (electronic and hard copy); faculty administration and oversight; student services; and all aspects of the educational program/s specific to the bachelor’s degree level.
- Aptitude and skill-set commensurate with the bachelor’s degree credential level.
- The ability to review institutional documents via electronic format.
- The ability to travel at least twice per year. On-site evaluations average two days in length.

We look forward to a successful workshop!