



ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS  
7777 Leesburg Pike Suite 314 N · Falls Church, Virginia 22043  
Tel. 703/917.9503 · Fax 703/917.4109 · E-Mail [info@abhес.org](mailto:info@abhес.org)

## MEMORANDUM

TO: ABHES-Accredited Institutions and Programs  
Recognized Accrediting Agencies  
State Departments of Education  
Kay Gilcher, U.S. Department of Education  
Interested Parties

FROM: Carol Moneymaker, Executive Director

DATE: April 2, 2013

SUBJECT: Final Revisions to *Accreditation Manual* – effective immediately

ABHES amended the language as contained in Chapter VIII, Program Evaluation Standards for Radiologic Technology/Radiography programs. The Commission revised the language as outlined below **effective immediately**. New language is underlined.

### **Chapter VIII – Program Evaluation Standards for Radiologic Technology/Radiography**

#### ***RT.B.2.a. Faculty formal education/training and experience support the goals of the program.***

All Program faculty members work under the direction of the Program Supervisor. Job descriptions and responsibilities of program personnel are clearly explained to include, but are not limited to:

1. **Clinical Coordinator (or Clinical Supervisor)** is a graduate of an accredited radiography program and holds a minimum of a baccalaureate degree, current ARRT certification in radiography with a minimum of two years of full-time clinical experience in the diagnostic radiography, and one year of experience as an instructor in a program accredited by an agency recognized by the United States Department of Education or the Council for Higher Education Accreditation (CHEA), with experience in instruction, student evaluation, and academic advising.

For those faculty members teaching in a baccalaureate degree (RT) program, these individuals must hold a master's degree in addition to the requirements noted above.

The Clinical Coordinator is responsible for the supervision and training of Clinical Instructors and preceptors and is the primary point of communication between the clinical site(s) and the program. The Clinical Coordinator is responsible for scheduling of students in all clinical assignments to ensure alignment with curriculum sequencing, as well as equitable and educationally valid experiences. The Clinical Coordinator may

have limited teaching assignments; however, such assignments must allow for adequate time for administrative responsibilities. A full-time Clinical Coordinator position is held by one individual or a collective role between no more than two qualified individuals; however, programs may have more than one full-time Clinical Coordinator position.

2. **Full-Time and Part-Time Program Faculty** are graduates of an accredited radiography program and hold a certificate in radiography, a baccalaureate degree, and a current ARRT certification in radiography with a minimum of two years of full-time clinical experience in diagnostic radiography,. Courses which do not require expertise in the technical performance of radiography may be taught by individuals who possess qualifications commensurate with the individual courses being taught.

For those faculty members teaching in a baccalaureate degree (RT) program, these individuals must hold a master's degree in addition to the requirements noted above.