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IMPORTANT NOTICE

TO: ABHES-accredited Institutions and Programs

FROM: Carol Moneymaker, Executive Director

DATE: January 24, 2013

SUBJECT: New Fees

As a reminder, at its July 2012 meeting, the Accrediting Bureau of Health Education Schools (ABHES) approved revisions to several User Fees, effective January 1, 2013.

At its January 2013 meeting, ABHES approved the addition of an Annual Report Delinquency Fee in the amount of \$1,500.

Annual Reports submitted after the deadline date have become commonplace, with the amount of staff time and drain on resources significant.

Incomplete annual reports, including lack of annual sustaining fee, will be assessed this delinquency fee. The missing information, including fee, will be due within 10 days of the letter from ABHES. A show-cause directive will be issued should the delinquent information, including delinquency fee, not be submitted timely.

The Annual Report Delinquency Fee, as well as the revised User Fees approved in July 2012, has been added to Appendix I, *Fees*, of the *Accreditation Manual*. Visit www.abhes.org/publications, to access the *Accreditation Manual*.