



ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS | ABHES

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Transmitted by electronic mail only: [REDACTED]

March 1, 2022

ID#: I-387

[REDACTED]
Campus Manager
Charter College
17200 SE Mill Plain Boulevard, Suite 100
Vancouver, WA 98683

Dear [REDACTED]:

Pursuant to Chapter III, Section C of the ABHES *Accreditation Manual*, Charter College did not appeal the Commission's action to withdraw the approval of the Medical Office Administrative Assistant – Certificate program from the institution's grant of accreditation. **Accordingly, the decision to withdraw the approval of this program is final.**

Under Chapter III, Section C, Subsection 6, accreditation may be extended until a program has had a reasonable time to complete the activities in its teach-out plan or to fulfill the obligations of a teach-out agreement to assist students in transferring or completing their programs. The chart below affirms the approval expiration date for the Medical Office Administrative Assistant – Certificate program. The expiration date is based on the expected graduation dates of the majority of students noted as currently enrolled in teach-out plans submitted to ABHES. The institution will be required to submit quarterly teach-out updates as a basis to maintain program approval through completion of the executed teach-out.

Program	Date Enrollment Ceased	Number of Students Currently Enrolled	Program Approval Expiration Date
Medical Office Administrative Assistant – Certificate	February 22, 2022	96	November 27, 2022

The institution may not reapply to ABHES for approval of the program, or for a program that is substantially the same, within twelve months from the Program Approval Expiration Date noted above. The institution may not allow any students who have previously dropped to reenter during the teach-out.

Chapter I, Section B, Subsection 1 of the *Accreditation Manual* states that, within 60 days of the date of this letter, the Commission provides to the Secretary of the U.S. Department of Education, appropriate state agencies, recognized accrediting agencies, and the public a brief statement summarizing the reasons for this negative action and the official comments, if any, that your institution wishes to make with regard to this decision, or in the absence of official comment from your institution, evidence that the institution or program was offered the opportunity to provide official comment. **Consequently, if you wish to make a brief official written comment on this negative action you must do so within 10 calendar days of the**

date of this letter. You are not required to make such statement, and failure to do so within the time allotted will be understood as a decision not to comment.

The institution is reminded that it must, at this time, discontinue any reference to the noted programs in its publications, including the institutional website, catalog, and other print materials.

The U.S. Department of Education, the appropriate State licensing or authorizing agency, the appropriate accrediting agency, and the public have been notified of this action in compliance with 34 Code of Federal Regulations § 602.26 *et seq* and Chapter III of the *Accreditation Manual*.

If you have any questions concerning this correspondence, please contact me at (703) 917-9503.

Sincerely,

A handwritten signature in cursive script that reads "India Y. Tips".

India Y. Tips
Executive Director

Attachment: February 17, 2022, ABHES Letter

c: Herman Bounds, U.S. Department of Education
Darlene Bartlett, Washington Workforce Training & Education Coordinating Board