



**EXPRESS MAIL CARRIER SIGNATURE REQUIRED
& ELECTRONIC SUBMISSION TO: [REDACTED]**

February 17, 2022

ID#: I-421

[REDACTED]
Administrator
Nursing Bridges Institute
14425 Cornerstone Village Drive
Houston, TX 77014

Dear [REDACTED]:

This letter is to inform you that at its January 2022 meeting, the Commission reviewed the Show Cause Directive issued to Nursing Bridges Institute by letter of December 10, 2021, which advised that absent corrective action and information by and from the institution to demonstrate compliance with relevant ABHES standards, policies and procedures, its accreditation may be withdrawn as the Commission's next action. Based on review and discussion, the Commission acted to **withdraw** the current grant of accreditation subject to appeal in accordance with Chapter III, Section C, Subsection 6 of the *Accreditation Manual*.

Reason for Withdrawal of Accreditation

- The institution did not submit the required 2020-2021 Annual Report, sustaining fee, or delinquency fee as required under Appendix G of the *Accreditation Manual*.

The institution was notified that the Annual Report was delinquent in a letter dated November 3, 2021, and was provided a courtesy extension to 5:00 p.m., ET, Monday, November 8, 2021, without penalty. When the institution did not submit the Annual Report or pay the required fees by the extended deadline, ABHES sent a second letter dated November 9, 2021, informing the institution that it had been assessed the Annual Report Delinquency Fee in the amount of \$2,500 per Appendix G. The deadline for the report and fees was again extended to 5:00 p.m., ET, Monday, November 15, 2021, and again, the institution did not submit the report or fees.¹

Accordingly, the Executive Committee of the Commission directed the institution to Show Cause as to why its accreditation should not be withdrawn pursuant to Chapter III, Section C, Subsection 5 of the *Accreditation Manual*. The institution was directed in the December 10, 2021, Notice of Show Cause to submit the outstanding report and fees no later than December 20, 2021. The institution did not respond to the Show Cause directive, nor did it submit the required report or delinquency fee. The institution also did not provide a teach out plan or evidence that it published a disclosure to

¹ ABHES received a \$2500 payment for the institution's *Application for Renewal of Accreditation*. Since the Application was not submitted, ABHES applied the payment to the outstanding Annual Report Delinquency Fee. The Annual Report and sustaining fee remain outstanding.

current and potential students informing them of the show cause action and the reason the Teach-Out Plan was required. Therefore, the Commission acted to withdraw its accreditation.

- The institution did not submit a teach out plan or student disclosure as required per Chapter III, Section C, Subsection 5 of the *Accreditation Manual*.

The institution failed to respond to the December 10, 2021 Show Cause directive, failed to submit a Teach-Out Plan as directed or to make required disclosures to students regarding the Show Cause and Teach Out Plan.

Appeal of Action, Notice of Intent to Appeal and Required Fees

If the institution wishes to appeal the action of the Commission, it may do so by filing its intent to appeal the Commission action online via [DropBox Commission Responses](#) within 10 calendar days of the date of this letter with file name, “*ABHES ID#_Intent_to_Appeal*,” for receipt by ABHES by **5:00 p.m., Eastern Time, on February 28, 2022**. A non-refundable \$5,000 appeal fee plus an Appeal Hearing expense deposit of \$10,000 are to be remitted to ABHES to accompany the statement of intent to appeal.

All fees are to be remitted electronically. Please contact the Accounting Department at accounting@abhes.org or (703) 917-9503 to obtain an invoice. The institution will be provided a summary of expenses following the appeal hearing and will be refunded or charged the difference from the \$10,000 deposit.

Written Statement of Grounds for Appeal

The *Written Statement of Grounds for Appeal*, including a cover letter, narrative, and exhibits, must be submitted to ABHES online via [DropBox Commission Responses](#) within **45 calendar days of the Commission action, April 4, 2022, in accordance with the instructions in Preparing Your Response**. It is imperative that the file name include ABHES ID#, RSP to Feb 2022 Denial Letter - APPEAL, and date of submission (ex: I-100_RSP to Feb 2022 Denial APPEAL Letter_42022). The institution should review carefully all procedures governing its appeal, in accordance with Chapter III, Section E, Subsection 3 of the *Accreditation Manual*. Note that the appeal is based upon the information available to the Commission at the time of its action. Unless specifically provided for in Chapter III, Section E, Subsection 3, (f), the Appeals Panel has no authority to consider evidence outside of the record reviewed by the Commission at its January 2022 meeting. The institution has the burden of demonstrating that the action of the Commission was not supported by the record or was otherwise erroneous.

In accordance with Chapter III, Section E, Subsection 3 of the *Accreditation Manual*, the institution retains its accreditation status during any pending appeal.

Should the institution elect not to appeal, the decision to withdraw accreditation will be effective as of **February 28, 2022**, and the institution may not reapply to ABHES for accreditation within one year from that date. The institution’s account must be current on any outstanding fees to ABHES before a new *Application for Institutional Accreditation* will be accepted by ABHES.

Required Submissions:

The institution is directed to submit the following:

1. Teach-Out Plan and student disclosure

By **February 28, 2022**, the institution must submit, online via [DropBox Forms/Applications](#) a Teach-Out Plan and the corresponding *Teach-out Plan Form* (available for download from the ABHES website at <https://abhес.org/resources/#Forms>).

The institution must also include in its submission evidence it has published a new student disclosure notice **within seven business days of the date of this letter** and that the notice is readily available to enrolled and prospective students informing them of the Withdrawal of Accreditation action as the reason the Teach-Out Plan is being required.²

Disclosure

The U.S. Department of Education, the appropriate State licensing or authorizing agency, the appropriate accrediting agency, and the public have been notified of this action to withdraw the institution's accreditation and that the action is subject to appeal in compliance with 34 Code of Federal Regulations § 602.26 *et seq* and Chapter III of the *Accreditation Manual*.

If you have any questions concerning this correspondence, please contact me at (703) 917-9503.

Sincerely,



India Y. Tips
Executive Director

c: Herman Bounds, U.S. Department of Education
Cathie Maeyaert, J.D. Texas Higher Education Coordinating Board
George, Milan, Texas Workforce Commission

² This disclosure is also required under 34 Code of Federal Regulations § 668.43(a) (19) which states: "If the institution is required to maintain a teach-out plan by its accrediting agency, notice that the institution is required to maintain such teach-out plan and the reason that the accrediting agency required such plan under § 602.24(c)(1). . ."