



Notice of Commissioner Election
Ballot of Nominees
May 4, 2022

In compliance with Section 4.5.3. Procedures for Election by Members of the ABHES *Bylaws*, the Commissioner Nominating Committee (CNC) reviewed all candidate nominations received following the February 23, 2022, Notice of Appointments and Elections. In order to assure that the Commission is comprised of well-qualified individuals to effectively carry out the mission of ABHES and serve in a fiduciary capacity, the CNC considered the experience and qualifications of each candidate, their interview, and background screening.

The CNC is pleased to announce the following candidates for the ABHES Commissioner election. Please take time to review each candidate's bio prior to casting your vote on **Wednesday, May 18, 2022**.

[ADMINISTRATOR IN A HEALTHCARE RELATED AREA.](#)

Requires at least five (5) years of administrative experience in a member institution or program, including active participation in an administrative capacity in the day-to-day operations of a member institution or program during the three (3) years immediately preceding election (those three (3) years may count toward the five-year experience requirement).

One Seat Available

Candidates:

- *Jeffrey Biltz*
- *Jason Ho*
- *Patricia Kouropova*
- *William McGrath*
- *Stephen Schwartz*

Jeffrey Biltz

Vice President of Accreditation and Regulatory Affairs
Ross Education, LLC

Jeffrey Biltz is the Vice President of Accreditation and Regulatory Affairs at Ross Education, LLC. Jeffrey's experience has prepared him to serve ABHES institutions in the role of Commissioner. He successfully led the transition of one institution from ACICS accreditation to ABHES accreditation. He has also successfully led the re-accreditation efforts of 40 Ross Medical Education Center and Ross College campuses over the past 4 years.

He has sat on the Annual Review Committee, ABHES Classification of Facilities and Teach-Out Task Forces. He shares ABHES' vision and commitment to positive student outcomes and hopes to have the opportunity to serve as an ABHES Commissioner

[Education](#)

Bachelor of Science in Business, Indiana University - Kelley School of Business

Jason Ho
Compliance Director
Gurnick Academy of Medical Arts, LLC

Jason Ho is a native of the California Bay Area and has been an enthusiastic educator all his life. He received his Bachelor of Science in Genetics from UC Davis as well as continuing with a Master of Science in Biotechnology Management from University of Maryland Global Campus. Mr. Ho has acted as an educator in various capacities, with decades of experience spent between teaching aspiring Emergency Medical Technician Students, as a CPR Instructor for the American Heart Association, and working in Healthcare School administrations. He currently works closely with ABHES in his capacity as Compliance Director for Gurnick Academy of Medical Arts.

[Education](#)

Master of Science in Biotechnology Management, University of Maryland Global Campus
Bachelor of Science in Genetics, University of California Davis

Patricia Kouropova
COO
CBD College

Patricia Kouropova has over 20 years of management-level experience in postsecondary healthcare education serving in various roles for one of Los Angeles' longest standing healthcare education colleges. Since 2013 she serves as the Chief Operating Officer and has cross-functional responsibilities including business operations, academics, and regulatory compliance inclusive of accreditation, state licensing, and Title IV/federal compliance. Ms. Kouropova has served as ABHES Evaluator since 2016.

[Education](#)

Master of Arts Degree in Linguistics, Levon Orbeli University

William McGrath
VP of Academic Affairs
Braxton College

Bill McGrath has been working in an administrative level for ABHES Institutions for over 20 years. During this time, Mr. McGrath has supervised several campuses throughout Florida and developed diploma programs into his current position supervising three diploma programs and five different degree programs. Mr. McGrath has a Bachelor of Arts degree in Organizational Leadership and a Master of Professional Studies degree in Executive Management which creates a solid foundation for the importance of accreditation, standards, and academic excellence. Mr. McGrath would be dedicated to the consistency and growth of ABHES for the institutions.

[Education](#)

Master of Professional Studies - Executive Management, St. Thomas University
Bachelor of Arts in Organizational Leadership, St. Thomas University
Associate in Science in Emergency Medical Services, Broward Community College

Stephen Schwartz
Co-CEO and CFO
American Institute

Stephen Schwartz is the Co-CEO and CFO of American Institute, with five-campus serving New Jersey and Connecticut. Mr. Schwartz started in proprietary education in 1992. During his 30 years of service, he has worked across all functions within the organization of both a public and private companies. Prior to this experience, he held positions on Wall Street as an Associate at an investment bank. Mr. Schwartz holds a Bachelor of Science degree in Accounting from University of Florida. He believes that with a focus on quality programs, faculty, and staff, a school can deliver for all stakeholders including students, communities, employers, investors, and taxpayers.

[Education](#)

Bachelor of Science in Accounting, University of Florida

[EDUCATOR IN SPECIALTY AREA](#)

Must be recently (within five (5) years) or directly engaged in a significant manner in an academic position at a postsecondary institution accredited by an agency recognized by the Secretary of the U.S. Department of Education in a health-care related field for which ABHES is recognized as a programmatic accreditor by the Secretary of the U.S. Department of Education.

One Seat Available

Candidates:

- *Kimberly Doerflinger*
- *Jeanette Jones*
- *Robin Nelhuebel*

Kimberly Doerflinger
Director of Student Services
Southeastern College

Kimberly Doerflinger is a passionate, dedicated, and a loyal individual who focuses her efforts on empowering others to be successful. Kim is the Director of Student Services at Southeastern College with over 22 years of experience in higher education and healthcare. She holds a Master of Business Administration from Keiser University.

In Kim's tenure in higher education, she has developed and managed several allied health programs, obtained Programmatic Accreditation with ABHES, grew the Medical Assistant program by more than 200%, obtained five promotions within the academic and student services department, ranked the second-best Medical Assistant program (2019) in the Charlotte region, and a committee member for AAMA, AMT, ABHES, and IPELC.

[Education](#)

Master of Business Administration, Keiser University

Bachelor of Health Science in Health Sciences, Keiser University

Jeanette Jones
Academic Operations Manager
Pima Medical Institute

Jeanette Jones is a nurse educator. Jeanette received her Bachelor of Science degree in Nursing from Arizona State University and has been a Registered Nurse since 2010. She received her Master of Science degree in Nursing Education from Grand Canyon University. Jeanette joined Pima Medical Institute in 2013, where she worked as an instructor and then Program Director for the Associate Degree Nursing program. She has also served as Corporate Nurse Manager, where she provided education and regulatory oversight to the nursing programs. Jeanette currently serves as the Academic Operations Manager, where she provides oversight to curriculum and partnership development.

[Education](#)

Master of Science in Nursing with Emphasis in Nursing Education, College of Nursing – Grand Canyon University
Bachelor of Science in Nursing, College of Nursing and Health Innovation, Arizona State University

Robin Nelheubel
Executive Director
Riverside College of Health Sciences

Dr. Robin Nelhuebel is a Registered Nurse and Radiologic Technologist with over 31 years of clinical, instructional, and administrative experience. As the Executive Director of Riverside College of Health Careers in Virginia, she provides academic, organizational, and compliance oversight of Cardiovascular Technology, Nursing, Physical Therapist Assisting, Radiologic Technology, and Surgical Technology programs. Dr. Nelheubel is passionate about health careers education and development of a strong, competent healthcare workforce. She has served ABHES as a Commissioner and within multiple committees since 2017. She holds a PhD in Education Leadership in Higher Education and master's degrees in both Education and Nursing.

[Education](#)

PhD in Education – Leadership for Higher Education Specialization, Capella University
Master of Science in Nursing – Leadership, Regent University
Master of Education – Adult Education, Troy University
Bachelor of Health Sciences Degree – Management & Education, Medical University of South Carolina
Diploma in Professional Nursing, Riverside School of Professional Nursing
Certificate in Radiologic Technology, Norfolk General School of Radiologic Technology

Voting Instructions

Voting will be managed using the Simply Voting platform (<https://abheselect.simplyvoting.com>).

On **Wednesday, May 18, 2022**, the primary contact for each ABHES-accredited member institution/program will receive an email with an elector ID and password from vote@simplyvoting.com (on behalf of ABHES/elections@abhes.org). When casting your vote, you may click the direct link within the email received or log in directly via abheselect.simplyvoting.com using your elector ID and password. Additional instructions can be found under "How It Works" at abheselect.simplyvoting.com.

Voting will open at 9:00 a.m. and will close at 5:00 p.m. Eastern Time, on Wednesday, May 18, 2022. Only institutions and programs accredited by ABHES are eligible to vote. Once a ballot has been cast, it cannot be changed.

Eligibility to Vote

In accordance with Section 4.5.2. Eligibility to Vote of the ABHES Bylaws only institutions and programs accredited by ABHES are eligible to vote for elected Commissioners. The number of votes that may be cast is as follows:

Accredited Institutions: Each main campus or non-main campus receives two (2) votes.

Accredited Programs (programmatically accredited medical assisting, medical laboratory technology, and surgical technology): Each address identified on record as having one or more accredited programs counts as one (1) vote.

Upon conclusion of the voting period, the candidate receiving the highest number of votes within each category will fill the specific Commission seat. **Election results will be announced on Friday, May 27, 2022.**

Please contact Amy Rowe at arowe@abhes.org or (571) 282-0052 with any questions regarding the electronic voting process.