



ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS | ABHES

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ABHES BULLETIN

To: Accredited Institutions, Accredited Programs, and Other Interested Parties
From: India Tips, Executive Director, ABHES
Date: October 6, 2022
Subject: Call for Commissioner Nominations

This Notice from the Accrediting Bureau of Health Education Schools (ABHES) is for an Academic in a Distance Education Specialist seat as described below. The term is anticipated to begin by January 1, 2023, and end on June 30, 2025. The individual appointed to fill the vacancy would then be eligible to run for their own initial three-year term in the Spring 2025 Commissioner Election. The Commissioner Nominating Committee invites you to nominate yourself or other qualified individuals for the position described below. **Interested individuals must complete and return the [ABHES Commissioner Nomination Form](#) and other required documents to elections@abhes.org by Friday, November 4, 2022.**

Description of Open Commissioner Seat

Bylaws Section 4.6.1. Categories and Qualifications of Appointed Commissioners.¹

- **(c) Distance Education Specialist.** Requires at least three (3) years of experience in an academic position designing or developing, teaching and/or evaluating distance education courses at a postsecondary institution accredited by an agency recognized by the Secretary of the U.S. Department of Education.

ABHES Commissioner Requirements and Responsibilities

A sincere commitment to higher education, combined with high standards of integrity and impartiality, is mandatory. Other requirements and responsibilities of an ABHES Commissioner are identified on the [ABHES Commissioner Position Description](#). A signed statement regarding conflicts of interest and confidentiality is required prior to a commissioner taking office.

The individual appointed to fill the vacancy will be required to attend the Commission's next scheduled meeting to be held January 18-19, 2023, in McLean, Virginia, and its policy meeting in May 2023 (dates and location to be determined). Both meetings are currently scheduled to be held in person. Additionally, attendance for approximately three days at ABHES' annual conference, to be held March 1-2, 2023, in Las Vegas, Nevada, is highly encouraged. Appropriate travel expenses for all Commission-related activities are reimbursed.

¹ Id.

Process

After the Call for Nominations close on Friday, November 4, 2022, the Commissioner Nominating Committee will meet to consider the experience and qualifications of applicants, conduct interviews to assess each individual's level of interest, and complete a background check to assure each individual is able to properly serve ABHES in a fiduciary capacity. The Commissioner Nominating Committee will formally place into nomination the most qualified individual(s) for the open seat. The Chair, per ABHES Bylaws Section 4.10, will then appoint, subject to ratification by the Commission, a qualified individual to fill the unexpired term.

Applicants not selected by the Commissioner Nominating Committee will be notified in a timely manner by ABHES' Executive Director.

[Please click here for the Nomination Form.](#)

ABHES provides equal opportunities to all applicants without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or any other characteristics protected by federal, state, or local laws.

Interested individuals must complete and return the Nomination Form and other required documents to elections@abhes.org by Friday, November 4, 2022.