



## ABHES BULLETIN

To: Accredited Institutions, Accredited Programs, and Other Interested Parties

From: India Tips, Executive Director, ABHES

Date: October 5, 2022

Subject: Call for Commissioner Nominations

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This Notice from the Accrediting Bureau of Health Education Schools (ABHES) is for an Academic in a Healthcare Related Area seat as described below. The term is anticipated to begin by December 1, 2022, and end on June 30, 2023. The individual appointed to fill the vacancy would then be eligible to run for their own initial three-year term in the Spring 2023 Commissioner Election. The Commissioner Nominating Committee invites you to nominate yourself or other qualified individuals for the position described below. **Interested individuals must complete and return the [ABHES Commissioner Nomination Form](#) and other required documents to [elections@abhes.org](mailto:elections@abhes.org) by Friday, October 14, 2022.**

### **Description of Open Commissioner Seat**

Bylaws Section 4.5.1. Categories and Qualifications of Elected Commissioners.<sup>1</sup>

- **Academic in a Healthcare Related Area.** Requires at least five (5) years of academic experience on site at a member institution or program, including active participation in an academic capacity in the day-to-day operations of a member institution or program during the three (3) years immediately preceding election (those three (3) years may count toward the five-year experience requirement).

### **ABHES Commissioner Requirements and Responsibilities**

A sincere commitment to higher education, combined with high standards of integrity and impartiality, is mandatory. Other requirements and responsibilities of an ABHES Commissioner are identified on the [ABHES Commissioner Position Description](#). A signed statement regarding conflicts of interest and confidentiality is required prior to a commissioner taking office.

The individual appointed to fill the vacancy will be required to attend the Commission's next scheduled meeting to be held January 18-19, 2023, in McLean, Virginia, and its policy meeting in May 2023 (dates and location to be determined). Both meetings are currently scheduled to be held in person. Additionally, attendance for approximately three days at ABHES' annual conference, to be held March 1-2, 2023, in Las Vegas, Nevada, is highly encouraged. Appropriate travel expenses for all Commission-related activities are reimbursed.

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<sup>1</sup> Id.

**Process**

After the Call for Nominations close on Friday, October 14, 2022, the Commissioner Nominating Committee will meet to consider the experience and qualifications of applicants, conduct interviews to assess each individual's level of interest, and complete a background check to assure each individual is able to properly serve ABHES in a fiduciary capacity. The Commissioner Nominating Committee will formally place into nomination the most qualified individual(s) for the open seat. The Chair, per ABHES Bylaws Section 4.10, will then appoint, subject to ratification by the Commission, a qualified individual to fill the unexpired term.

Applicants not selected by the Commissioner Nominating Committee will be notified in a timely manner by ABHES' Executive Director.

**[Please click here for the Nomination Form.](#)**

ABHES provides equal opportunities to all applicants without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or any other characteristics protected by federal, state, or local laws.

**Interested individuals must complete and return the Nomination Form and other required documents to [elections@abhes.org](mailto:elections@abhes.org) by Friday, October 14, 2022.**